

TOWN OF NORTH PROVIDENCE
SCHOOL DEPARTMENT

State of Rhode Island

Terms and Requirements for Request for Proposal

Item Description: **INTRUSION ALARM SYSTEM CONVERSION AND MONITORING SERVICES -
NORTH PROVIDENCE SCHOOL DEPARTMENT**

Date and Time to be **ISSUED: THURSDAY, MAY 14, 2026**

Date and Time to be **OPENED: FRIDAY, JUNE 5, 2026 AT 10:00 A.M.**

Proposals may be submitted up to **10:00 AM** on the above meeting date at the **Office of the School Finance Director**, 1820 Mineral Spring Ave., North Providence, RI 02904, during normal business hours, 8:30 AM through 4:00 PM. All proposals will be publicly opened and read at the above noted address.

INSTRUCTIONS

1. Vendors must submit sealed proposals in an envelope clearly labeled with the above captioned item or work. The proposal envelope and any information relative to the proposal must be addressed to the **Finance Director**, 1820 Mineral Spring Ave., North Providence, RI 02904. Any communications that are not competitive sealed proposals (i.e., product information or samples) should have “**NOT A PROPOSAL**” written on the envelope or wrapper.
2. Proposals must meet the attached specifications. Any exceptions or modifications must be noted and fully explained.
3. Proposal responses must be in ink or typewritten.
4. The price or prices proposed should be stated both in **WRITING** and in **NUMERALS**, and any proposal not so stated may be rejected.
5. Proposals **SHOULD BE TOTALED** WHEN APPLICABLE. Do not group items: price each item individually. Awards may be made on the basis of *total* proposal or by *individual items*.
6. Each responder is required to state in their proposal their full name and place of residence; and must state the names of persons or firms with whom he is submitting a joint proposal. All proposals **SHOULD BE SIGNED IN INK**.
7. One original proposal and **ONE copy** shall be submitted.

NOTICE TO VENDORS

1. The North Providence School Department (NPSD) reserves the right to waive any and all informalities and to award the contract on the basis of the lowest qualified evaluated bid proposal.
2. No proposal will be accepted if made in collusion with any other responder.
3. A responder who is an out-of-state corporation must qualify or register to transact business in this State, in accordance with R.I. Gen. Laws, as amended, Sections 7-1.1-99, 7-1.1-105, 7-1.1-106.
4. The North Providence School Committee reserves the right to reject any and all proposals.
5. In determining the lowest qualified evaluated bid proposal, cash discounts for payments less than thirty (30) days will not be considered.
6. Where prices are the same, the North Providence School Department reserves the right to award to one responder, or to split the award.
7. Competitive bids may be obtained by all responders attending the formal proposal opening.
8. As the North Providence School Department is exempt from the payment of Federal Excise Taxes and Rhode Island Sales Tax, prices quoted are not to include these taxes.
9. In case of error in the extension of prices quoted, the unit price will be given.
10. The contractor will not be permitted to either assign or underlet the contract, nor assign legally or equitably any moneys hereunder, or its claim thereto without the previous written consent of the School Committee.
11. Delivery dates must be shown on your proposal. If no delivery date is specified, it will be assumed that an immediate delivery from stock will be made.
12. A certificate of insurance shall be required of a successful vendor in which the North Providence School Department is named an *additionally named insured* in the title holder box. The certificate shall provide that the school department will be given at least 30 days advance notice of policy cancellation.
13. Proposals may be submitted on an "equal" in quality basis. The NPSD reserves the right to decide equality. Responders must indicate brand or make offered and submit detailed specifications if other than brand requested.
14. For contracts involving construction, alteration and/or repair work, the provisions of State Labor Laws concerning payment of prevailing wage rates apply (See R.I. General Laws Sec. 37-13-1 et seq. as amended).
15. No goods should be delivered or work started without Notice from the NPSD.

VENDOR PROPOSAL TERMS

1. It is hereby mutually understood and agreed that no payment for extra work shall or will be claimed or made unless ordered in writing by the School Finance Director or his designee.
2. Awards will be made within thirty (30) days of the proposal opening. All proposal prices will be considered firm, unless qualified otherwise. Requests for price increases will not be honored.
3. Failure to deliver within the time quoted or failure to meet specifications may result in default action in accordance with the general specifications. It is agreed that deliveries and/or completion are subject to strikes, lockouts, accidents and Acts of God.
4. Only one shipping charge will be applied in the event of partial deliveries for blanket purchases or term contracts.
5. The successful responder shall, prior to commencing performance under the contract, attach and submit a certificate of insurance, in a form satisfactory to the NPSD by which the successful responder will indemnify and hold harmless the NPSD during the term of the contract from claims for personal injury or damages to property sustained by third person, or their agents, servants and/or claimed under them.

Introduction:

The North Providence School Department is soliciting for proposals for: **INTRUSION ALARM SYSTEM CONVERSION AND MONITORING SERVICES-NORTH PROVIDENCE SCHOOL DEPARTMENT**

Requests for Clarification:

Inquiries concerning clarification on any portion of this RFP should be made to:

Finance Office
1820 Mineral Spring Ave.
North Providence, RI 02904
commsdirector@northprovidenceri.gov

Cost Proposal:

The cost proposal should include the following information:

- 1.) The responder shall submit Attachment “B” filled out completely.
- 2.) The cost proposal should contain all pricing information relative to delivery of services as described in this RFP.
- 3.) No proposals will be accepted after **FRIDAY, JUNE 5, 2026** at 10am. North Providence School Department will evaluate all proposals. Be prepared to answer any calls in regards to the proposal.

Evaluation Criteria:

- 1.) The NPSD will review and evaluate each submitted proposal in accordance with the requirements of this RFP. The evaluation will include weighted criteria detailed below. If further information is desired, vendors may be requested to make additional written submissions or oral presentations to the North Providence School Committee.
- 2.) Proposal will be evaluated on the following:

		Score
1.	Company Information and Years in Business	20
2.	Required documents stated in RFP	20
3.	Experience and References	20
4.	Business located in North Providence	5
5.	Pricing	35
	Grand Total	100

Final Selection:

The North Providence School Committee will select a firm based upon the review, evaluation and recommendation of the Evaluation Committee in regards to the proposal submitted for consideration. The North Providence School Committee will take final action as to whether to go forward with the proposal. Following the notification of the firm selected, it is expected a contract will be executed between the parties.

- 1.) A firm’s submission of a proposal indicates acceptance of the conditions contained in this Request for Proposals unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the NPSD and the firm selected.

Timeline:

Request for Proposals Issued	Thursday, May 14, 2026
Proposal Due Date and Opening	Friday, June 5, 2026
School Committee Meeting for potential contract award	June 17, 2026

Attachment “A” – Page one

The North Providence School Department invites the submittal of responses to this Request for Proposals:

1. Overview

The North Providence Public Schools is seeking proposals from qualified vendors to convert existing building intrusion alarm systems to a centrally monitored solution. The project may include upgrading or integrating network-capable interfaces where necessary. The scope includes up to 8 locations within the District. System Maintenance will be performed with certified town Communications Department employees and the awarded vender shall provide all access codes and items required for service.

2. Scope of Work

The selected vendor shall:

- Central Station Standards: The monitoring station must be UL Listed (Underwriters Laboratories) and FM Approved.
- Signal Transmission: Monitoring must support multiple communication paths, including POTS (standard phone lines), IP/Ethernet, and Cellular (LTE/5G) communicators.
- Verification Protocols:
 - Enhanced Call Verification (ECV): For burglary signals, the vendor must make at least two calls to different numbers before requesting dispatch to reduce false alarms.
 - Fire/Panic Signals: Immediate dispatch following NFPA and local fire marshal protocols.
- Cellular Communicator
 - Must install Alarmnet Cellular communicator at each location that does not currently have one in place.
 - Must reprogram all existing Network interfaces and radio transmitters as required to be able to receive signal to new Central Station Monitoring
 - System Testing: Vendor must provide monthly automated communication test reports to the Districts designated representative.
 - All Panels capable must be programed for the use of Total Connect
 - Need to provide MAC Address and CRC# from each radio installed to Assistant Director.

3. Deliverables

- Site assessment reports
- Installed an operational monitoring system
- Documentation for each location
- Training for municipal staff (if required)
- Ongoing monitoring services agreement

4. Vendor Requirements

- Licensed and insured in Rhode Island
- Experience with municipal or government projects
- UL-listed central monitoring station
- Ability to support network-based alarm communication
- Monitoring Central Office shall be U.S. based
- Supplied hardware must be as listed in the RFP requirements
- Upon completion, supply a signal from alarm system indicating zone and type of alarm via a primary path followed by a secondary path to a center monitoring company that will notify appropriate personnel as required for each location and type of alarm.

5. Proposal Submission Requirements

Vendors must include:

- Company qualifications
- Project approach and timeline
- Cost breakdown (hardware and monitoring)
- References (similar sized projects)
- Cost per conversion of each location
- Cost of hardware required per location
- Cost of monitor per month per location
- Separate proposal for the upgrade of Ricci School and Birchwood School Alarm Systems as described in Section 7.

6. Monitoring Requirements

Options must include:

- Monitor App for IOS/Android
- Ability to ack, disable and enable alarms from app.
- Ability to allow us to program users and alarm codes remotely (via total connect)
- Separate call lists and order for each location and each partition per location
- Monitor and report systems troubles

7. Birchwood and Ricci System upgrades

- Vendors shall submit a separate proposal to updated the current systems at each middle school with the following
- Panel- Replace the existing Genimi 1632 Panel with a Vista 20p
- Keypads- Replace the existing 2 keypads with 6160 Keypads
- Wireless Receiver- Provide a 5881 ENH Wireless receiver
- Panic Buttons- Replace the 3 wireless panic buttons and transmitters.
- Labor: Include all labor costs associated with the install of Section 7.
- Programming- System shall include all programing.

For any questions regarding

- bid spec details
- verification of data
- site inspection requests

Email: commsdirector@northprovidenceri.gov

8. LOCATIONS

North Providence High School
1828 Mineral Spring Avenue

Hardware existing:

- Number of Partitions: 1
- Amount of Panic Zones: 10
- # of Temp monitors: 0
- # of Zones Total: 110
- Radio transmitter: Alarmnet with Network MOD
- Network interface: YES

Items vendor must include:

- Radio Transmitters:
- Monthly Monitoring Fee: YES
- Network interface:
- Total first month cost or upfront cost: YES
- Monthly reoccurring cost: YES

Ricci Middle School
51 Intervale Avenue

Hardware existing:

- Number of Partitions: 2
- Amount of Panic Zones: 4
- # of Temp monitors: 0
- # of Zones Total: 32
- Radio transmitter: Not Installed
- Network interface: YES

Items vendor must include:

- Radio Transmitters: YES
- Monthly Monitoring Fee: YES
- Network interface: YES
- Total first month cost or upfront cost: YES
- Monthly reoccurring cost: YES

**Birchwood Middle School
10 Birchwood Drive**

Hardware existing:

- **Number of Partitions:** 2
- **Amount of Panic Zones:** 3
- **# of Temp monitors:** 0
- **# of Zones Total:** 32
- **Radio transmitter:** Not Installed
- **Network interface:** YES

Items vendor must include:

- **Radio Transmitters:** YES
- **Monthly Monitoring Fee:** YES
- **Network interface:**
- **Total first month cost or upfront cost:** YES
- **Monthly reoccurring cost:** YES

**Woodhaven Elementary School
100 Morgan Avenue**

Hardware existing:

- **Number of Partitions:** 1
- **Amount of Panic Zones:** 2
- **# of Temp monitors:** 0
- **# of Zones Total:** 8
- **Radio transmitter:** Alarm Net / with Network Interface
- **Network interface:** YES

Items vendor must include:

- **Radio Transmitters:**
- **Monthly Monitoring Fee:** YES
- **Network interface:**

**McGuire Elementary School
55 Central Avenue**

Hardware existing:

- **Number of Partitions:** 1
- **Amount of Panic Zones:** 2
- **# of Temp monitors:** 0
- **# of Zones Total:** 33
- **Radio transmitter:** Alarmnet With Network Transmitter
- **Network interface:** YES

Items vendor must include:

- **Radio Transmitters:** _____
- **Monthly Monitoring Fee:** _____ **YES** _____
- **Network interface:** _____
- **Total first month cost or upfront cost:** _____ **YES** _____
- **Monthly reoccurring cost:** _____ **YES** _____

**Stephen Olney Elementary School
1378 Douglas Avenue**

Hardware existing:

- **Number of Partitions:** 1 _____
- **Amount of Panic Zones:** 2 _____
- **# of Temp monitors:** 0 _____
- **# of Zones Total:** 44 _____
- **Radio transmitter:** Alarmnet with Network Transmitter _____
- **Network interface:** YES _____

Items vendor must include:

- **Radio Transmitters:** _____
- **Monthly Monitoring Fee:** _____ **YES** _____
- **Network interface:** _____
- **Total first month cost or upfront cost:** _____ **YES** _____

**Whelan Elementary School
1440 Mineral Spring Avenue**

Hardware existing:

- **Number of Partitions:** 1 _____
- **Amount of Panic Zones:** 2 _____
- **# of Temp monitors:** 0 _____
- **# of Zones Total:** 15 _____
- **Radio transmitter:** Alarmnet with Network Transmitter _____
- **Network interface:** YES _____

Items vendor must include:

- **Radio Transmitters:** _____
- **Monthly Monitoring Fee:** _____ **YES** _____
- **Network interface:** _____
- **Total first month cost or upfront cost:** _____ **YES** _____

Attachment "B" – Page one

**NORTH PROVIDENCE SCHOOL DEPARTMENT
COST PROPOSAL FORM**

Agrees to respond on: **INTRUSION ALARM SYSTEM CONVERSION AND MONITORING SERVICES - NORTH PROVIDENCE SCHOOL DEPARTMENT**

Date and time to be opened: **FRIDAY, JUNE 5, 2026 at 10 A.M.**

VENDOR NAME:	
VENDOR ADDRESS:	
CITY, STATE, ZIP:	
Soc. Sec. # or Fed. ID #	

The North Providence School Committee and/or its authorized representatives shall have the right to cancel these services in this contract when it is determined that school operations have been delayed by failure of these contractors to render proper services for any reason whatsoever under the terms of the contract, or when any contract conditions and specifications are not met.

The bidder as indicated below, has carefully examined the proposals, specifications, and proposes and agrees, if this proposal is accepted, to contract with the NPSD to provide: **INTRUSION ALARM SYSTEM CONVERSION AND MONITORING SERVICES - NORTH PROVIDENCE SCHOOL DEPARTMENT**

Attachment "B" – Page two

Proposal Form

Name of Provider: _____

Address: _____

Phone Number: _____

Authorized Signature: _____

Cost Description:

PRICE

North Providence High School _____ \$ _____

Ricci Middle School _____ \$ _____

Birchwood Middle School _____ \$ _____

Woodhaven Elementary School _____ \$ _____

McGuire Elementary School _____ \$ _____

Stephen Olney Elementary School _____ \$ _____

Whelan Elementary School _____ \$ _____

Centredale Elementary School _____ \$ _____