

NORTH PROVIDENCE PUBLIC SCHOOLS PROPERTY USAGE POLICY	Approved:12/18/2019 Revised: 8/28/2024

INTRODUCTION:

The primary purpose of school facilities is to provide educational and other services for students in the North Providence Public Schools (NPPS). The North Providence School Committee supports the use of its facilities for social and recreational programs for students and the North Providence community at large, to the extent that such usage does not compromise the facilities, conflict with school activities, and only when consistent with the educational mission of the District.

With the advice of the Superintendent and Director of Facilities, the School Committee will determine the eligibility and approval of the use of all school district facilities. Programs and activities of users must be of a nature suitable for a public school, must be lawful, and must conform to all of the usage policies of NPPS.

District and school sponsored programs and activities shall receive first priority. All school functions supersede any other approved property usage and all requests shall only be granted on condition that any conflicting school function will automatically result in a revocation of property use even if previously granted to the community/outside organization.

APPLICATIONS:

The administration shall develop and maintain a template application for use of facilities and a rental agreement.

NONCOMPLIANCE:

The individuals or organizations applying for use of property shall be responsible for all uses of the facility, including supervision of invitees, members of the public, organization personnel, and any vendors or third-party service providers. If the users or other invitees or members of the public on the premises fail to comply with applicable law, policy, rules, directives of administrators or other individuals assigned to monitor the facilities, property usage may be immediately revoked and the opportunity for future use of school facilities suspended for a term or permanently. The District also reserves the right to require any organization including town youth leagues to hire a police/fire detail, paid for by said organization or league.

Failure to comply with all regulations identified in this policy or its corresponding protocol, or violation of any of the requirements for property usage will result in a loss of all privileges. All individuals or organizations granted use of District property will be charged for damages, not excluding custodial services.

Approved Use of Property permission is not transferable to any other individual(s) or organization(s) other than those indicated on the approved Use of Property request form. Failure to abide by this policy may result in the immediate revocation of property usage by all involved parties and may jeopardize future approval.

DAMAGE TO PROPERTY:

If damage or inappropriate conduct occurs during the rental, the individual or organization shall be held liable. If the individual or organization makes multiple uses of District facilities either on a recurring basis or multiple,

individual events over time, and there is a recurrence of damage or inappropriate conduct, the District reserves the right to deny future property usage requests by said individual or organization.

PROTOCOL:

The Superintendent of Schools/designee shall develop a protocol and procedures to facilitate this policy.

SCHEDULE OF FEES AS OF August 29, 2024

ANY OUTSIDE ENTITY AND COMMUNITY ORGANIZATION WILL BE CHARGED AS FOLLOWS:

Employee Charge for Custodian(s): According to hourly rate as governed by the Collective Bargaining Agreement between the North Providence Federation of Educational Workers, Local 2435 and the North Providence School Committee. Use of Property requests are contingent upon availability of applicable school personnel (Custodians).

Elementary School Gymnasiums

Stephen Olney & McGuire	\$250.00 per day*
Centredale, Greystone, & Whelan	\$100.00 per day* (effective 2026 same as the other elementary schools)

Middle Schools

Gymnasiums:	\$500.00 per day*
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North Providence High School

Gymnasiums (1, 2 or 3):	\$750.00 per day*
Cafeteria:	\$750.00 per day*
High School Auditorium	Not available for rental
Snack Bar(s)	Not available for rental

The High School and Middle School Gymnasiums are not available for rental by outside organizations from August 1st through June 30th yearly.

Use of Fields

High School Baseball Field	\$800.00 per day
HS Football/Soccer/Lacrosse Field	Not available for rental
Middle School Baseball Field	\$500.00 per day
Middle School Soccer Field	Not available for rental

Exempt Organizations

Only in-kind services are to be required for the N.P. Jets & Cheerleaders, N.P. Youth Basketball, N.P. Youth Soccer, N.P Little League, N.P. Babe Ruth League, N.P. Girls’ Softball League, and Town of NP Departments.

These organizations shall clean up after themselves. Once the property usage is approved by the North Providence School Committee these organizations cannot withhold permits pending in-kind services.

** Also, to include Custodial, Police and Fire District Fees based on specific function and number of people.*

** Use of property is contingent upon submission of certificate of liability insurance and a fully executed Facility Rental Agreement contained in this protocol.*