

North Providence High School

Student/Parent Handbook

2025-2026



**1828 Mineral Spring Avenue
North Providence, RI 02904**

Tel: (401) 233-1150

School Website: <http://nprovschools.org/hs-main>

**All School Committee Policies can be found here:
<http://nprovschools.org/district-policies>**

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TO THE STUDENTS OF NORTH PROVIDENCE HIGH SCHOOL

This handbook has been prepared to assist and to guide you throughout the school year. School policies, procedures, and practices for all students and guardians are listed on the following pages. Also included is information relative to Guidance Services, Student Activities, and Athletic Eligibility. All students, along with their guardian(s)/guardian(s), should familiarize themselves with the contents of this Handbook. If clarification is needed on any policy or procedure, you can contact the main office at (401) 233-1150.

In keeping with our school Mission “to educate all students in a safe, nurturing, and challenging environment which empowers them to become well-rounded individuals who are life-long learners and productive members of society,” we have developed guidelines and a code of conduct which can be found using the table of contents to assist. These guidelines will enable you to maximize your educational experience and successfully master our academic, civic, and social 21st century Graduation Expectations in the areas of knowledge, communication, problem solving, and responsibility.

I hope that you will take full advantage of every opportunity offered to you at North Providence High School, and we promise to make those opportunities accessible to you. We wish you a meaningful and positive school year filled with success.

Respectfully,

Christen A. Magill
Principal

Vision of the Graduate



Vision of the Graduate

The Senior Project is a culminating activity that highlights the transferable skills in NPHS's **Vision of the Graduate** in that:

- Students **collaborate** with community mentors to apply their **content knowledge** to the real world.
- Students practice **productivity and responsibility** by securing a community mentor, adhering to project guidelines and deadlines, and taking the lead on their own investigative process.
- Students apply **critical thinking and innovation** skills in their design and execution of a final product.
- Students demonstrate **adaptability** in a year-long, flexible process in which SMART goals are created and proven.
- Students use **communication** skills to work with their teachers, community mentors, and school administration to present their findings to a panel of community members.

Accreditation Statement

North Providence High School is fully accredited by the New England Association of Schools and Colleges, Inc., a non-governmental, nationally recognized organization whose affiliated institutions include elementary schools through collegiate institutions offering post-graduate instruction.

Accreditation of an institution by the New England Association indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer group review process. An accredited school or college is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Instructional integrity is also addressed through accreditation.

Accreditation by the New England Association is not partial, but applies to the institution as a whole. As such, it is not a guarantee of the quality of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding the status of an institution's accreditation by the New England Association should be directed to the administrative staff of the school or college. Individuals may also contact the Association:

Commission on Public Secondary Schools
www.neasc.org

Policy on Non-Discrimination

The North Providence School Department (NPSD) offers career and technical education programs in Business Financial Management, Computer Science, Marine Trades, Pre-Engineering, and PTECH Health Science. Admission to these programs is inclusive of all students. It is the policy of NPSD not to discriminate on the basis of race, color, religion, ancestral origin, sex, sexual orientation, gender identity or expression, age, disability, marital status, citizenship, genetic information, or any other characteristic protected by law in its programs or activities. NPSD takes steps to assure that Emergent Bilingual students and families will have access to quality education through admission and participation in all educational and vocational programs.

The following individuals have been designated to coordinate Title IX and Section 504 compliance:

Title IX Compliance:

Matthew Hicks - Director of Human Resources
2240 Mineral Spring Avenue
North Providence, RI 02911
401-233-1100 x3720

hrdirector@npsd.k12.ri.us

Louise Seitsinger - Assistant Superintendent

2240 Mineral Spring Avenue

North Providence, RI 02911

401-233-1100 x3702

louise.seitsinger@npsd.k12.ri.us

Section 504 Compliance:

Cynthia VanAvery - Director of Student Services

2240 Mineral Spring Avenue North Providence, RI 02911

401-233-1100 x3704

specialdirector@npsd.k12.ri.us

NPHS History and Mission

HISTORY

The North Providence High School is located in the center of the town on Mineral Spring Avenue, which is the main street dividing the town. On the East side of the High School is the town library and town swimming pool. Students have access to both throughout the school day on a pre-scheduled basis.

The North Providence High School complex consists of the original two level building constructed in 1938-39. A one-floor "annex" building which was constructed in 1966-67 was destroyed by arsonists in 1992. At that time the annex housed the chemistry labs, the home economics classes, the art rooms, and the library. All were lost in the fire. Reconstruction of the annex has been completed, providing a more comprehensive addition. It is a model technology-integrated high school, one that showcases the many unique educational options of the 21st century. In addition, the athletic facilities are diverse with three gymnasiums, a fitness and training room, with access to the Town's Natatorium Complex.

As the only public high school in the town of North Providence, North Providence High School provides a comprehensive program of education to meet the needs of all students.

The process of education is a cooperative endeavor involving all those who are committed to educational growth: students, teachers, administration, staff, and community. The goal is intellectual, social, esthetic, physical, emotional, and ethical development.

In all areas of learning we are guided by the principle that each student is a distinct individual with a distinct personality. We are dedicated to providing a quality educational experience to all learners, using intentional methods and practices to meet their unique needs and learning styles. Accordingly, we have the responsibility of striving for flexibility in content, materials, and techniques in order to challenge students to realize their fullest potential and to afford the best opportunity for success.

MISSION STATEMENT

The Mission of North Providence High School is to educate all students in a safe, nurturing and challenging environment which empowers them to become well-rounded individuals who are life-long learners and productive members of society.

NPBS Core Values and Belief

The North Providence High School community believes that all students can learn in a student-centered educational program that reflects rigor, relevance, and relationships that collaboration and communication among students, teachers, administrators, parents, and community are essential; in recognizing and adapting to the needs of our students; in on-going evaluation of the educational program based on best practice in order to improve teaching and learning; in high expectations for students and all other members of the school community; in fostering and promoting literacy across all disciplines; in an educational program that prepares students for higher education and the global marketplace of the 21st Century; and community service learning is an essential component of student growth.

Collaboration

Students:

- Demonstrate ability to work effectively and respectfully with diverse teams
- Exercise flexibility and willingness to be helpful in making necessary compromises to accomplish a common goal
- Assume shared responsibility for collaborative work, and value the individual contributions made by each team member

Content Knowledge

Students:

- Develop and draw from a baseline understanding of knowledge in an academic discipline.
- Transfer knowledge to other disciplines and experiences.
- Develop positive attitudes and beliefs about themselves as learners that increase their academic perseverance and prompt them to engage in productive academic behaviors.
- Go beyond basic mastery of skills and/or curriculum to explore and expand one's own learning and opportunities to gain expertise
- Demonstrate commitment to learning as a lifelong process

Critical Thinking and Innovation

Students:

- Collect, assess, and analyze relevant information.
- Make sound judgments and decisions based on relevant information.
- Identify, define, and solve authentic problems and essential questions.
- Reflect critically on learning experiences, processes, and solutions.
- Use a wide range of idea creation techniques (such as brainstorming, divergent, and convergent thinking).
- Demonstrate originality and inventiveness in their work

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- View failure as an opportunity to learn and understand that creativity and innovation is a long-term, cyclical process of small successes and frequent mistakes.

Communication

Students:

- Articulate thoughts and ideas effectively using oral, written, and nonverbal communication skills in a variety of forms and contexts.
- Listen effectively to decipher meaning, including knowledge, values, attitudes, and intentions
- Use communication for a range of purposes (e.g. to inform, instruct, motivate, and persuade)
- Utilize multiple media and technologies, and know how to judge their effectiveness as well as assess their impact
- Communicate effectively in diverse environments (including multi-lingual or non-verbal)

Adaptability

Students:

- Adapt to varied roles, job responsibilities, schedules, and contexts
- Work effectively in a climate of ambiguity and changing priorities
- Deal positively with praise, setbacks, and criticism
- Effectively incorporate constructive feedback
- Understand, negotiate, and balance diverse views and beliefs to reach workable solutions, particularly in multi-cultural environments

Productivity and Responsibility

Students:

- Set and meet goals, even in the face of obstacles and competing pressures
- Balance tactical (short-term) and strategic (long-term) goals
- Utilize time and manage workload efficiently
- Prioritize, plan, and manage work to achieve the intended result
- Persist to accomplish difficult tasks and to overcome academic and personal barriers to meet goals
- Demonstrate additional attributes associated with producing high-quality products including the abilities to work positively and ethically, be reliable and punctual, and present oneself professionally and with proper etiquette.

**NORTH PROVIDENCE HIGH SCHOOL
21st CENTURY LEARNING EXPECTATIONS**

Student's Name _____

All graduates of North Providence High School must possess a common core of knowledge, skills, and dispositions needed to become responsible individuals, productive workers, and life-long learners. The North Providence High School Community has identified and adopted four core 21st century learning expectations which support the accomplishment of the school's mission, core values and beliefs, and are aligned to the standards and performance indicators identified in district and school curriculum documents. These interdisciplinary 21st century Graduation Expectations encompass academic, civic, and social competencies and identify what a North Providence High School student should know and be able to do upon graduation.

The North Providence High School graduate will be able to :

1. Achieve proficiency in all content areas of a standards based curriculum by:

Knowledge	DISTINGUISHED (4)	PROFICIENT (3)	EMERGING (2)	UNACCEPTABLE (1)
1.1 Acquiring and applying knowledge and skills within and across the curriculum	Effectively demonstrates independent application of acquired content knowledge and skills	Demonstrates independent application of acquired content knowledge and skills	Limited demonstration of application of acquired content knowledge and skills	Ineffectively demonstrates application of acquired content knowledge and skills
1.2 Analyzing and evaluating information	Effectively assesses and comprehends information through abstract reasoning and critique of content within and across disciplines	Assesses and comprehends information through abstract reasoning and critique of content within and across disciplines	Limited assessment and comprehension of information by means of abstract reasoning and critique of content within and across disciplines	Ineffective assessment and comprehension of information by means of abstract reasoning and critique of content within and across disciplines
1.3 Applying technology as a learning tool across all disciplines	Effectively acquires and employs technology as a strategic learning tool within and across disciplines	Acquires and employs technology as a strategic learning tool within and across disciplines	Limited acquisition employing technology as a strategic learning tool within and across disciplines	Ineffectively acquires and employs technology as a strategic learning tool within and across disciplines

2. Solve problems and make decisions effectively by:

Problem-solving	DISTINGUISHED (4)	PROFICIENT (3)	EMERGING (2)	UNACCEPTABLE (1)
2.1 Working cooperatively and/or independently	Thoroughly recognizes and communicates information independently and/or collectively to clarify or improve an argument or idea	Effectively recognizes and communicates information independently and/or collectively to clarify or improve an argument or idea	Limited recognition and communication of information independently and/or collectively to clarify or improve an argument or idea	Ineffectively recognizes and communicates information independently and/or collectively to clarify or improve an argument or idea
2.2 Applying problem solving strategies	Effectively addresses problems and persevere in solving them	Addresses problems and persevere in solving them	Limited success in addressing problems and/or limited	Fails to address problems and does not persevere in solving

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			perseverance in solving them	them
2.3 Utilizing resources and time effectively	Effectively identifies and uses appropriate resources and manages time to strategically solve problems and make decisions	Identifies and uses appropriate resources and manages time to strategically solve problems and make decisions	Limited identification and use of resources and management of time to solve problems and make decisions	Ineffectively identifies/uses resources and does not manage time to solve problems or make decisions
2.4 Accessing, compiling, and interpreting and presenting data and information	Effectively concludes by accessing, compiling, interpreting, and presenting data and information	Concludes by accessing, compiling, interpreting, and presenting data and information	Limited conclusions drawn by accessing, compiling, interpreting, and presenting data and information	Ineffectively draws conclusions by accessing, compiling, interpreting, and presenting data and information

3.0 Display a strong sense of self-discipline which enables them to act responsibly by:

Responsibility (Civic/Social)	DISTINGUISHED (4)	PROFICIENT (3)	EMERGING (2)	UNACCEPTABLE (1)
3.1 Making informed life and career decisions	Effectively displays a strong sense of responsibility by making informed college and career decisions	Displays a strong sense of responsibility by making informed college and career decisions	Limited demonstration of responsibility in making informed college and career decisions	Ineffectively demonstrates responsibility in making informed college and career decisions
3.2 Recognizing and respecting the diversity and individuality of others	Effectively recognizes and respects the diversity and cultures of others in preparation for success in a college/career environment	Recognizes and respects the diversity and cultures of others in preparation for success in a college/career environment	Limited recognition and respect of the diversity and individuality of others in preparation for success in a college/career environment	Ineffectively recognizes and respects the diversity and individuality of others in preparation for success in a college/career environment
3.3 Understanding and accepting the benefits and consequences of his/her behavior	Effectively understands and accepts the benefits and consequences of their behavior in preparation for a college/career environment	Understands and accepts the benefits and consequences of their behavior in preparation for a college/career environment	Limited understanding and acceptance of the benefits and consequences of their behavior in preparation for a college and career ready environment	Ineffective understanding and acceptance of the benefits and consequences of their behavior in preparation for a college/career environment
3.4 Participating in community service, leadership roles and/or school activities	Effectively participates in a variety of community service, leadership roles, and/or school activities for college/career readiness	Participates in community service, leadership roles, and/or school activities for college/career readiness	Limited participation in community service, leadership roles, and/or school activities for college/career readiness	Ineffective participation in community service, leadership roles, and/or school activities for college/career readiness

4. Communicates effectively by:

Communication	DISTINGUISHED (4)	PROFICIENT (3)	EMERGING (2)	UNACCEPTABLE (1)
4.1 Reading widely and critically	Thoroughly and independently demonstrates a critical understanding and evaluation of a variety of complex texts, drawing a viable, precise	Effectively and independently demonstrates a critical understanding and evaluation of a variety of complex texts, drawing a viable and precise	Limited demonstration of a critical understanding and evaluation of a variety of complex texts, drawing a viable and precise conclusion	Ineffectively demonstrates a critical understanding and evaluation of a variety of complex texts, drawing a viable and precise conclusion citing specific

	conclusion and citing specific evidence	conclusion citing specific evidence	citing specific evidence	evidence
4.2 Writing clearly, concisely and persuasively	Thoroughly and independently uses evidence to construct viable, precise writing which makes effective and strategic use of structure and tools (audience, purpose, task and discipline)	Effectively and independently uses evidence to construct viable, precise writing which makes effective and strategic use of structure and tools (audience, purpose, task and discipline)	Limited use of evidence to construct viable, precise writing which makes effective and strategic use of structure and tools (audience, purpose, task and discipline)	Ineffective use of evidence to construct viable, precise writing which makes effective and strategic use of structure and tools (audience, purpose, task and discipline)
4.3 Speaking, listening and interpreting effectively	Thoroughly participates in collaborative discussions and/or completes oral presentations using clear definitions, reasoning, command of language and speech that can be adapted to a variety of contexts	Effectively participates in collaborative discussions and/or completes oral presentations using clear definitions, reasoning, command of language and speech that can be adapted to a variety of contexts	Limited participation in collaborative discussions and/or completion of oral presentations using clear definitions, reasoning, command of language and speech that can be adapted to a variety of contexts	Ineffective participation in collaborative discussions and/or completion of oral presentations using clear definitions, reasoning, command of language and speech that can be adapted to a variety of contexts
4.4 Mastering technology as a means of communication	Thoroughly communicates ideas by employing appropriate technology to explore, deepen and enhance understanding	Effectively communicates ideas by employing appropriate technology to explore, deepen and enhance understanding	Limited integration of appropriate technology as a means of communication	Ineffective integration of appropriate technology as a means of communication

(Rubrics aligned to CCSS in ELA and Math where appropriate)

NPHS 21st Century Graduation Expectations

North Providence High School students will:

1. Achieve proficiency in all content areas of a standards-based curriculum
2. Solve problems and make decisions effectively
3. Display a strong sense of self-discipline which enables him/her to act responsibly
4. Communicate effectively



Contact Information

CENTRAL OFFICE ADMINISTRATION

2240 Mineral Spring Avenue, North Providence, RI (401) 233-1100

Superintendent: Mr. Joseph B. Goho	233-1100 x3705
Assistant Superintendent: Louise Seitsinger	233-1100 x3706
Director of Student Services: Cynthia VanAvery	233-1100 x3704

North Providence HIGH SCHOOL

1828 Mineral Spring Avenue, North Providence, RI	(401) 233-1150 x3400, x3401
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Administration

Principal: Christen Magill	233-1150 x3401
Assistant Principal of Grades 9,10: Wayne Talbot	233-1150 x3406
Assistant Principal of Grades 11,12: Kathleen Lisi	233-1150 x3408
Director of Pathways K-12: Melissa Caffrey	233-1150 x 3403

Student Support

School Psychologist: Allison Santos	233-1150 x.3416
Social Worker: Brooke Galvani	233-1150 x.3410
Social Worker: Crystal Armstrong	233-1150 x.3535
Student Assistance Counselor: TBD	233-1150 x3456
Student Resource Officer: Kyle Moura	233-1150 x3472
Truant Officer: Tom Masee	233-1150 x3467
School Counseling Secretary: Julie Davia	233-1150 x3415

Content Area Leaders (Department Chairs)

English: Melissa Thomas	233-1150 x3450
Math: Maria Branco	233-1150 x3436
Physical Education: Janice DiNobile	233-1150 x3126

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Science: Michael Cicerone	233-1150 x3452
School Counseling: Russ Paone	233-1150 x3414
Social Studies: Crystal Bozigian`	233-1150 x3449
Student Services: Lynne DePalma	233-1150 x3410
Unified Arts/Business: Stephen Morrison	233-1150 x3458
World Language: Amalia DeAngelis	233-1150 x34532

Visitors

All visitors to NPHS are required to go directly to the Main Office. Visitors must check in, show a valid identification, and get a visitor's pass. No student visitors are allowed during the school day.

The following procedure should be followed for all public persons entering North Providence High School:

1. Report to the security window.
2. Provide a Valid Driver's License or State Issued identification card
3. Obtain a visitor's badge.
4. Wait for an adult escort.

School Closings

In the event of severe weather or emergency, school closing announcements will be made via School Messenger. An automated phone message will be sent to each household. Please be sure contact information is current to ensure these messages can be received.

In addition, school closings will be posted on local media stations as well as the school's social media accounts.

Academics

Graduation Requirements

1. Course Learning Experiences	
Successful completion of the minimum required coursework, both in total and for specific subjects. Such coursework shall include both formative and summative performance of student knowledge and skills adequate to determine proficiency at the level of academic rigor required by relevant content standards.	
<u>Coursework Expectations - College Readiness</u> A minimum of 24 courses is required to graduate.	
English	4.0
Mathematics	4.0 (4 math, Algebra 1, Geometry. Algebra 2 required)

Science	3.0 (including 2 lab sciences)
Social Studies	3.0 (American History I, II/ Civics required~)
Physical Education/Health	3.0
World Language	2.0 (2 years of the same language)
Fine Arts	0.5
Technology	0.5 (Financial Literacy required)
Computer Science	0.5

2. Performance-Based Graduate Presentation	
Successful completion of a performance based graduate presentation including evidence of learning experiences that document a student's academic performance over time and demonstrates deep content knowledge and applied learning skills. Proficiencies may include, but are not limited to: NEASC Academic Expectations, Grade Span Expectations, Common Core Standards and other content area standards as defined by the School Committee. All seniors are required to complete a senior project. The nationally certified senior project is aligned to the school's 21st Century Graduation Expectations, as well as appropriate state/national standards, and also serves as an important vehicle to assess students' college and career readiness. Seniors must choose a field of interest, complete at least twelve (12) hours of independent work with a community mentor in the field, maintain a log and reflective journal, write a paper about the topic, and deliver a culminating oral presentation to community judges.	
3. Participation in required state and local standardized assessments	
Successful completion of state assessments according to a timetable determined by the Council on Elementary and Secondary Education. Students must participate in the State Assessment and local distributive assessment program.	
5. Participation in the PSAT 10 and School-Day SAT	
Participation in the PSAT 10 in the sophomore and School-Day SAT junior year.	
6. Personal Learning Plan Development	
Each student will create a Personal Education Plan (PLP) with assistance from the School Counseling Department, parents, and community contacts. The PLP will be actively used by educators, students, and families to guide and monitor student progress along individual pathways toward proficiency for graduation and post-secondary plans.	

HIGH SCHOOL CURRICULA

College Preparatory Education

The College Preparatory Curriculum is intended to furnish the fundamental preparation for college. Since the entrance requirements of colleges vary considerably, it is imperative that a student consult the catalog of the colleges in which he/she is interested and plan a program which will meet all the requirements. Although the college course, as outlined, covers the requirements of almost any college or scientific school, some institutions require additional or special subjects which can only be ascertained by an examination of the particular school's academic requirements. Students must earn a final grade of **70** to remain in the program.

Comprehensive Education

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The Comprehensive Education Curriculum is designed to prepare students to continue their education in a formal manner after high school, if they so wish, at a two-year college, a technical school/college, a business school/college, to enter the military, or to enter the business field/work force upon graduation. This curriculum sequence will ably prepare students for any of the post-secondary options. Students in this curriculum may elect subjects offered in the College Prep or Honors programs open to all students based on Individual strengths and needs. Every student is offered the opportunity to individually develop in the areas of his/her particular needs, interests, aptitudes, and abilities. This curriculum sequence prepares students for the two-year college/technical programs. Content of the subject matter and rate of progress are adjusted to the ability of the individual student, which maximizes potential for academic success.

Honors Education

Honors status may be received for upperclassmen in the following courses:

Honors American History	Honors Chemistry	Honors Physics
Honors English	Honors Calculus	Honors Visual Art
Honors Spanish IV		

Advance Placement (AP)

NPHS offers Advanced Placement courses in English, math, science, social studies, world language and unified arts. See our course of study book for specific courses available. These can be accessed through your guidance counselor.

Honors/AP Courses Entrance Criteria

Students may select Honors/AP Courses by indicating it on their course selection sheet.

Students will be accepted into Honors/AP Courses based on the following criteria:

English

- 1) A minimum "B" (84 – 86) average in English courses taken to date.
- 2) A minimum "B" (84 – 86) average in all humanities related courses.
- 3) Students do not have to register for Rhode Island Credit credits if they take Honors English. Students may earn up to six (6) credits for the year by paying the course fee and by passing the course requirements. Mandatory registration is not a requirement for the class. Students may take the course for their English requirement only.

Science

- 1) A minimum "B" (84 – 86) average in College Chemistry and College Math to advance to Honors Chemistry.
- 2) A minimum "B" (84 – 86) average in College Physics and College Math to advance to Honors Physics.

Social Studies

- 1) A minimum "B" (84 – 86) average in American Studies, Social Studies courses, and College English.
- A student may appeal for entrance into Honors Courses by submitting a written request to the Department Chair within ten (10) days of the posting of the acceptance list.

Literacy Skills

All North Providence High School 9th graders are required to take a year-long ½ credit course called "Literacy Skills." The goals of this course are to aid students in making a smooth transition to high school, to teach study and reading strategies that will be useful in all content areas, and to address the reading and writing needs of our students. The focuses of the Literacy Skills program are: organization and time management, note-taking skills and test-taking strategies, efficient study techniques, the improvement of vocabulary and reading comprehension, presentation skills, and social acclimation to NPHS. In addition students will be engaged in project-based activities

that strengthen reading and writing during the second semester of the individualized reading program. This standards-based course demonstrates the commitment of the North Providence High School community to develop instructional activities based on standards, to assess student work against the standards, and to review and revise programs and curriculum that will help our students to achieve high levels of proficiency in all areas.

Summer Reading

The purpose of the North Providence School District's summer reading initiative is to extend each student's learning and attainment of the Common Core State Standards by remaining an active participant in our community of readers, writers, and problem solvers. Summer reading initiatives may vary from year to year but will always require students to select one or more texts to read in order to complete an accompanying assignment/response that will determine their depth of knowledge and communication of ideas as it pertains to characters, theme, author's craft, academic language, etc. The assignment will be counted as each student's first letter grade in English for quarter 1. In the event that summer reading guidelines are misplaced, they can be accessed on both the district and school's website (<http://nprovschools.org/>).

DIPLOMA COMMENDATIONS & CERTIFICATES

NPHS will recognize students who achieve proficiency through state assessments, course work, and performance-based assessments. The R.I. Council on Elementary and Secondary education shall establish the minimum criteria necessary to earn a Commissioner's seal of commendation. NPHS may award certificates of academic and career/technical skill achievement and work readiness and life skills to any student who has satisfactorily completed specific course work or other standards-based activities that indicate a recognized level of knowledge and/or skills. Certificates may be included as part of a student's transition plan to post-secondary academic or work training programs.

TRANSFERS & APPEALS

In order to receive a North Providence High School Diploma, students who transfer from another school will have their transcripts reviewed to determine if any modifications in course, credit, or PBGR requirements are warranted. Graduation decisions shall be the responsibility of the principal in consultation with the professional staff. Guardians will be notified of potential graduate/non-graduate status during the fourth quarter deficiency period. Non-graduate status may be the result of any of the graduation requirements not being met. Guardians may appeal the graduate/non-graduate status by submitting a written request for a hearing with the principal and appropriate staff. Results of the hearing may then be appealed through a written request for another hearing with the superintendent of schools. The appeals process shall consider all valid sources of evidence that demonstrate and document student proficiency at a level commensurate with the Council on Elementary and Secondary requirements.

Electronic Gradebook Teacher and Parent Expectations

The following guidelines were developed to assist students, parents, and teachers with the North Providence High School Parent Portal. The Skyward Portal will enable you to view academic information via a secure internet connection.

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Start of the Year

The beginning of a new school year is a very busy time for administrators, teachers, and the supporting educational programs in our district. Staff will need time to structure courses, enroll students, and prepare the student data in our system. Grading information in the parent portal could also be delayed until enrollments are final and staff has had the opportunity to prepare grading data in the student information system.

Recording Assignments and Grades

Teachers will follow the guidelines listed below with regard to updating and posting their grade book information:

- Teachers will record all student grades electronically within the North Providence School Department student information system (Skyward) within two weeks (may be longer for major projects or papers) of the work being completed by students.
- Formative (Progress) Assessments: are not calculated into the total grade.
- At the secondary level, the assignments will be categorized as Homework, Interim Assessments, and Summative Assessments

Types of Assessments

Summative Assessments: Summative assessments/tasks are graded and typically given at the end of a unit of study or grading period. Feedback must be provided to students to help improve learning. At the secondary level, Interim and Summative tasks/assessments will determine 90% of the grade. All tasks/assessments should be returned to students in a timely manner to ensure they have the most up-to-date feedback and grade mark.

Homework: Homework completion/preparedness may account for a maximum of 10% of the total grade.

If you have a question about the Gradebook grade, please utilize the following protocol:

1. The parent asks their child to speak with the teacher
2. The parent contacts the teacher by email or telephone *
3. If the matter is not resolved after speaking with the teacher, the parent contacts the Content Area Leader (Department Chair)
4. If not resolved, the parent contacts the School Counselor and then the Assistant Principal

**Phone calls home are the most secure means of communication, besides in-person conferences, and should be the main form of communication, as email is not considered a secure means of communication.*

NPSD Grading Policy K-12

Grades are an important measurement of a student's success in school and should represent a student's academic achievement of state standards. Student work habits will not be calculated in student grades and will be reported separately. This policy is inclusive of all students including our special populations.

At the secondary level, a variety of assessment methods including formative assessments, interim assessments, and summative assessments will be used to monitor and evaluate a student's depth of understanding of course content and standards. Teachers use formative and interim assessments to support their instruction. These assessments will not be part of the total calculation of the students' grade. Technology practice tools such as IXL are to be used as part of a formative process by which a teacher informs instruction. Grade marks on the report card will be a numerical average based on assessments/assignments taken throughout each quarter.

Grade Reporting: It is expected that schools will make multiple attempts to intervene with and communicate to students and parents regarding incomplete and failing work. Teachers at all grade levels will record all student grades electronically within the North Providence School Department student information system within two weeks (may be longer for major projects or papers). In extenuating circumstances, teachers will communicate with their administrator in advance for approval of an extension of this grade reporting timeline.

Grading Special Populations: Teachers of English Language Learners, special educators, and general education teachers who provide instruction for a student will collaboratively examine evidence collected to determine a student's grade.

Parents of students with Individualized Educational Programs (IEP) will receive supplemental information on progress towards attainment of IEP goals at the time report cards are issued, consistent with federal and state requirements. 2

Parents of English Language Learners will receive supplemental information on progress towards language development at the time report cards are issued based on WIDA descriptors and district ELL guidelines.

Grades are issued and reported according to the district reporting schedule which is established yearly. All parents/guardians/students have access to all grades through our district electronic student information system.

Grading Scale:

Secondary Level (grades 6-12) grading scale:

- A 100-90
- B 89-80
- C 79-70

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D 69-65
F 64 and below.

A final average of 65 or greater is considered passing the course. Successful completion of courses aligned to state and local content standards is the core indicator of student proficiency. Students are considered meeting proficiency on individual assignments/assessments when scoring a 70 or greater. (see full policy on the district website, <http://nprovschools.org/>)

Marking System

Report cards are issued every quarter. Each quarterly mark is indicative of the quantity and quality of the work done from the beginning to the end of the quarter only. For a full-year course, the final mark will be the weighted average of the four quarterly marks and the semester exams. For semester courses, the final mark will be the weighted average of two quarterly marks and the exam of the semester in question.

The present marking system includes a passing numerical grade of 65-69, (equivalent to a "D" letter grade). A student receiving such a grade will receive credit when applying at a post-secondary institution.

Students will be prohibited from taking the next sequential course when they have failed the prerequisite course. Students receiving a "D" in a sequential course must attend and pass summer school in order to take the next course in the sequence. Students will consult with the guidance staff regarding the appropriate course sequencing.

Report Cards

Report cards are issued four times a year at nine-week intervals and are mailed home. If, due to an extended excusable absence, a student has not completed his/her work for the grading period an "Incomplete" is used. The "Incomplete" cannot be issued unless approved by an administrator. The student is expected to make up this work within a few days after returning to school. Upon completion of the incomplete work, the teacher will inform the guidance secretary of the grade so that the report card can be corrected. In cases of extended illness, this time may be increased by arrangement with the teacher. Guardians are encouraged to contact guidance counselors if any difficulty arises.

Progress Reports (Deficiencies)

At the midpoint of each grading period, failure warnings are issued by teachers to the students and sent home electronically. These reports require a guardian's signature. Guardians are encouraged to contact counselors if any difficulty arises.

During the third and seventh weeks of each quarter, additional progress reports may be sent out per a guardian's request of the guidance office.

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Incomplete Grade

A teacher may issue a grade of incomplete (I), with prior administrative and department chair approval. A student may be issued additional time due to excused absences to complete required coursework. It is the student's responsibility to complete the coursework in the approved time frame determined by the administration and department chair. A grade of incomplete will automatically convert to the grade as it was at the end of the quarter if a student fails to complete the required coursework by the approved deadline.

G.P.A. and Class Rank Policy

A grade table that calculates student G.P.A. is incorporated into the school computer system. In calculating student G.P.A., the table includes a number of factors, such as the grades received for each course (0-100), the course point value (Honors courses, AP courses and enriched courses have an elevated value), and a specific value calculated for courses assigned a grade of pass/fail. G.P.A. and Class Rank apply to students who have been enrolled at NPHS for at least two full school years. Final G.P.A. and Class Rank are determined at the end of the 3rd quarter of the senior year.

Physical Education

Students who fail physical education class for the year will NOT be allowed to take two (2) physical education classes the following year.

Honor Roll And Merit List

Any student who earns an average of 90 or above in each class with no incompletes achieves Honor Roll status.

Any student who earns an average of 80 or above in each class with no incompletes achieves Merit List status.

Exam Schedule

Teachers in every subject require mid-year and final exams. Dismissal of students on all exam days will be early. All students must take mid-year and final exams in all subjects during the scheduled exam period. In the event of an absence, permission for make-ups will be made by the administration. Proper documentation must be provided.

All students will take exams at the end of each semester during both Mid-Year and Final Exams. The only accepted reasons for not taking an exam at the scheduled time are: personal illness (with a doctor's note), family bereavement (with documentation), a documented court date, or an extraordinary family situation as determined by the Administration.

Students are expected to take exams at the scheduled time. If a student is unable to attend and does not have an excused absence, they must contact Administration as soon as possible to discuss any potential options. Please note that without a documented excused absence, a make-up exam will not be permitted, which will have a significant negative impact on the overall course grade.

Senior Exam Exemption – Full-Year Courses

Seniors may be exempt from the final exam in a full-year course if they meet **both** of the following criteria:

- Have a **final average of 90 or higher** in the course.
- Have **no more than five (5) unexcused absences** for the school year in that course.

Rotating Schedule

ROTATING DAILY SCHEDULE

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	DAY 6	DAY 7
7:35 – 8:29	1	2	3	4	5	6	7
8:33 – 9:23	2	3	4	5	6	7	1
9:27 – 10:17	3	4	5	6	7	1	2
10:21 – 12:07 1 st LUNCHEON: 10:21 – 10:45 2 nd LUNCHEON: 10:45 – 11:15 3 rd LUNCHEON: 11:15 – 11:45 4 th LUNCHEON: 11:45 – 12:07	4	5	6	7	1	2	3
12:11 – 1:01	5	6	7	1	2	3	4
1:05 – 1:55	6	7	1	2	3	4	5

Academic Eligibility

Purpose: To establish student academic eligibility standards for high school participation.

Definition: Students will be deemed academically ineligible when they have earned two (2) or more Fs, Incompletes, or zeroes.

Consequences:

1. Once report cards have been issued, a student who earns 2 or more Fs, Incompletes, or zeroes will be unable to participate in extra-curricular or co-curricular activities for the duration of the quarter. These include all extracurricular activities including athletic programs, clubs, drama, and dances.
2. A student is deemed to be academically ineligible until the next report card is issued.
3. If a student is deemed academically ineligible after the fourth quarter report card, ineligibility will apply to the first quarter of the following school year.
4. Eligibility will be determined using the Quarter 1, Quarter 2, Quarter 3, and Final grades.
5. A student who earns 2 or more incompletes due to medical extensions will have an opportunity to complete assignments from the grading period and the teacher will submit a grade change form. If the grade changes result in passing grades for the quarter, then the student will no longer be deemed academically ineligible.
6. Seniors who do not meet deadlines for senior projects will be placed on academic ineligibility. Eligibility will be reviewed again after each deadline.
7. The administration reserves the right to deem student athletes academically ineligible for RIIL contests/practices prior to/after formal grade reporting periods.

Academic Support

Coaching

Every teacher has a coaching night. The coaching night is for students to meet with their classroom teacher for extra help outside the regularly scheduled class. Coaching is from 2 p.m. – 2:35 p.m. where teachers are available for extra help.

The schedule by department is:

Monday: Business, Science, Unified Arts, Nurse
Tuesday: Math, Guidance/Support Services, MLL, Library
Wednesday: English, Special Education
Thursday: Social Studies, World Language

Physical Education: to be determined throughout the week (Monday – Thursday) to maximize opportunities for students to make up gym classes.

In addition to a teacher's mandatory coaching night, students are encouraged to ask their teachers for extra help when needed. Many teachers stay after school on many days in the course of the week. If no students arrive for coaching, teachers may leave at 2 p.m.

GUIDANCE

Experienced certified counselors provide guidance services. Every student at North Providence High School is assigned to a full-time guidance counselor who provides information and counseling assistance relative to educational, career/vocational, and personal concerns. Students are assigned to a counselor without regard to educational or career aspirations. School counselors are assigned by year of graduation and remain with the student for all four years to provide continuity and ultimate familiarity.

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School counselors provide continuous assistance to students to deal with normal educational, personal, social, or vocational concerns. The guidance office is prepared to aid the student in making out their course of study, assist with modifications as needed, assist with post-secondary planning and assist with referrals to meet the needs of the special population. Counselors are responsible for the preparation of all college and employment transcripts. The counselor sits as an ad hoc member representing their students at all meetings. Guardians are encouraged to meet with the counselor whenever necessary on specific questions concerning programs or their child's future plans.

Every student, with the direction and assistance of the trained counselor, will develop a **Personalized Educational Plan (PEP)** to assist the student to set appropriate goals in planning for a productive future. Every student will be seen at least twice during the school year; however, students and guardians/guardians are urged to call upon the guidance department for assistance whenever they feel their intervention is needed. Request forms for this purpose are available in the guidance office.

Guidance services have been expanded to include the services of professionally trained and experienced support staff, social worker, school psychologist, substance abuse counselor, reading specialist, speech and language therapist, school nurse, ESL director, and other outside support services as needed.

Guardians wishing to meet with the counselor should call for an appointment as counselors usually plan their student conferences several days in advance and spontaneous guardian meetings might interrupt time designated for a student. This advance notice also provides time for the counselor to obtain teacher progress reports and other pertinent information that can lend itself to a more productive meeting.

Guardians may request Progress Reports from the guidance office. Students will receive Progress Reports at the midpoint of each quarter and the counselor will be happy to get Progress Reports at the end of the second and sixth week of any quarter for students having a difficult time.

Some of the specific services and functions of the guidance department:

- Serve as a student advocate
- Coordinate services
- Organize and participate in orientation programs
- Write college and scholarship recommendations
- Refer students to appropriate professional resource personnel
- Conduct individual conferences
- Keep track of students' credits toward graduation
- Participate in all meetings regarding their students
- Conduct guardian/teacher conferences
- Plan informational conferences
- Publicize guidance-related information
- Participate in student scheduling process
- Articulate with middle schools
- Assist students with whatever counseling protocol that helps them both personally and academically

School Withdrawal and Transfers

Students who wish to withdraw/transfer from North Providence High School must complete a Student Withdrawal Form and return it to the School Counseling Office before records can be released. The withdrawal form requires signatures from the parent and Principal or Assistant Principal as well as teacher signatures acknowledging return of all books.

Student Schedule Responsibility

Each student must carefully check their respective schedule upon receipt in August to verify that they have the correct classes. If a student has a concern or question, they should see their school counselor. Subject omission may prevent graduation for lack of required units for a specific program. All students are expected to take a minimum of seven (7) academic subjects exclusive of Physical Education. To be promoted to senior status, a student must have passed 15 units of credit.

Schedule Changes

Students are expected to choose their courses carefully after consultation with parents/guardians, teachers, and school counselors. For electives, students need to make several alternate choices.

After schedules have been issued, students are expected to remain in their assigned classes. Discrepancies should be brought to the attention of the student's counselor ASAP. Once the school year begins, there will be NO changes to student schedules. Individual circumstances may be reviewed by the administration and/or guidance department on a case-by-case basis. Students are not permitted to drop or change a course for reasons of grade/average, homework, teacher, location or time of class. Changes may be made on a case by case basis dependent upon extenuating circumstances.

END OF THE YEAR COURSE CHANGES

Final failures or summer school changes will be made by the counseling staff as need arises at the end of the school year. Students who wish to make changes during the summer must be sure to make appointments with the counseling staff during the summer via the guidance secretary.

CHANGES DURING THE SCHOOL YEAR

Once the school year begins, there will be NO changes to student schedules. Individual circumstances may be reviewed by the administration and/or guidance department on a case-by-case basis. Students are not permitted to drop or change a course for reasons of grade/average, homework, teacher, location or time of class. Changes may be made on a case by case basis dependent upon extenuating circumstances.

Summer Credit Recovery Guidelines

Purpose:

The purpose of these credit recovery guidelines is to ensure consistency in how students recover credits at the high school in the North Providence School District.

Students may satisfy credit recovery requirements through the completion of courses in our Edmentum online credit recovery program. Guidance counselor's will notify those students who might be eligible for this program.

Athletic Objectives

- To provide a positive atmosphere of school athletics at North Providence High School.
- To provide opportunities that will allow athletics to serve as experiences where students may cope With problems and handling situations similar to those encountered in the contemporary world. To provide adequate and natural opportunities for: physical, mental, social and emotional growth and development;
- acquisition and development of special skills in activities of each students choice;
- team play with the development of such commitments as loyalty, cooperation, fair play and ethical conduct;
- directed leadership and supervision that stresses self-discipline, self-motivation, excellence and the ideals of good sportsmanship that make for winning and losing graciously;
- achievement of school goals and the students individual goals;
- provisions for worthy use of leisure time in later life, either as a participant or spectator; and
- development of leadership qualities.
- Remember that an athletic contest is only a game. A game is an opportunity for development, leadership, and grace.

Athletic Eligibility:

In order to participate in interscholastic athletics at North Providence High School, students must take a minimum of six courses in addition to physical education per semester and not have failed more than two courses, including physical education, at the end of the previous marking period. Eligibility shall be determined by grades at the end of the 1st quarter, the midterm grades, the 3rd quarter cumulative grades and final grades.

At all times, the students must have a passing grade of 65 in at least three of the four core areas, (ELA, Math, Science, & Social Studies) and Physical Education. For the class of 2028 and beyond students may not receive a grade below 65 in more than one required class for graduation.

The administration reserves the right to deem student athletes academically ineligible for RIIL contests/practices prior to/after formal grade reporting periods.

Students are NOT eligible if:

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- *they are excused from physical education for medical reasons (including a nurse's note);*
- *their 19th birthday occurs prior to September 1 of that academic school year;*
- *they have represented the school in any one sport for more than four seasons or have been in attendance for more than eight semesters in the 9th, 10th, 11th or 12th grade or grades or the equivalent of such grade or grades in any school or schools;*
- *they transfer enrollment without a corresponding change of residence may be declared immediately eligible provided that the Transfer /Waiver Affidavit has been completed by the losing and receiving school and it is determined that the student had not been a varsity roster member of said sport of interest. If a member of said roster played then a waiting period is necessary before the student can become eligible.*
- *they played or practiced with an outside team in any sport that conflicts with the high school practice or contest;*
- *they do not comply with rules outlined in the Rhode Island Interscholastic League's Rules and Regulations. This publication may be found at www.riil.org.*
- *they are not in school on the day of practice and the day of a game or if the practice/game is to be played on a weekend or vacation, the student must be in attendance on the day prior to that weekend/vacation. Any exception to the rule must have prior approval of the Principal and the Director of Athletics.*
- *Students must be in attendance at school by the start of the school day and no later than 8:00am with a note to be considered present. An athlete must remain in school for the duration of the day.*
- *Dismissals are not acceptable on game days or on the Friday day prior to a weekend contest or the day before vacation. Only medical appointments, court dates and death in the family will be considered by the Principal and the Director of Athletics as reasons for early dismissal. If a student-athlete cuts a class or leaves the building unannounced, he/she will be ineligible to participate in the next league contest.*
- *Student athletes that are suspended or serving in-house suspension are ineligible to practice or play until reinstated by a parent.*

Attendance

Student-athletes must be in school on the day of practice and the day of a game or if the practice/game is to be played on a Saturday or Sunday, the student must be in attendance on the day prior to that weekend/vacation. Any exception to the rule must have prior approval of the Principal and the Director of Athletics. Students must be in attendance at school prior to 8:00AM with a note to be considered present. An athlete must remain in school for the duration of the day. Dismissals are not acceptable on game days or on the day prior to a weekend contest or the day before vacation. Only medical appointments, court dates and death in the family will be considered by the Principal and the Director of Athletics as reasons for early dismissal. If a student-athlete cuts a class or leaves the building unannounced, he/she will be ineligible to participate in the next league contest.

ATHLETIC PROGRAM

Baseball	Cheer	Girls Tennis
Boys Basketball	Dance Team	Golf
Boys Cross Country	E-Sports	Ice Hockey
Boys Lacrosse	Fastpitch Softball	Swimming
Boys Soccer	Girls Basketball	Volleyball
Boys Tennis	Girls Cross Country	Wrestling
Boys and Girls Outdoor Track	Girls Lacrosse	
	Girls Soccer	

ATHLETICS ON LINE

For information regarding team schedules, standings, directions, etc. log on to-----www.riil.org

Student-Athlete Participation In Physical Education

Regarding student-athlete participation in physical education, there is a need to establish a consistent policy. State law requires all students, including student-athletes, to complete 100 minutes of PE weekly. After consulting with the department of education on this matter, as well as talking to other schools, there is not much flexibility with this requirement, even though student- athletes participate in daily team practices and weekly competitions.

Regarding student-athlete participation in daily physical education class, in order to adhere to the state requirement that all students complete 100 minutes of weekly physical education, the following policy will be implemented:

All student-athletes are required to take physical education as scheduled during the season of their sport.

Extracurricular and Co-Curricular Activities

NORTH PROVIDENCE HIGH SCHOOL ACTIVITY DIRECTORY

North Providence High School offers a wide range of co-curricular activities to its students. These include athletic, literary, service, and social groups. All students are encouraged to participate in these activities.

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Co-curricular activities are a valuable part of the entire education of each student. However, participation in co-curricular activities should be maintained and supported by academic, attendance, and conduct standards. Each student should maintain high academic standards while also pursuing extracurricular activities that contribute to a well-rounded education.

Policy Regarding Attendance, Conduct And Co-Curricular Participation

NPHS events are open to enrolled students only. Attendance at school events is a privilege, not a right. Students must meet academic, behavioral, and attendance criteria in order to be eligible to attend. The school administration exercises the right to deny attendance to school events for enrolled and unenrolled students.

Students must be in good academic standing (have not failed 3 or more courses during a marking period/Final Average). Students participating in co-curricular activities may not be absent due to illness for more than four periods on the day that they plan to participate in that activity. Participation is defined as taking part in a practice, rehearsal, performance or contest.

Students who serve out-of-school suspensions are not permitted to attend or participate in any school functions or activities during the suspension period.

DANCE RULES

Dances sponsored by NPHS are open to all NPHS students, and a limited number of guests. Some dances are limited to certain grades. For example the Junior Prom is open to ticket purchase by all juniors, though other grades may attend if invited by a junior.

- Dance tickets must be purchased in advance. All attendees must adhere to the dance contract.
- **NO TICKETS** will be sold at the door.
- Students who bring a guest from an outside school must fill out the Dance Guest Form prior to purchasing a dance ticket for the guest.
- Students on **ACADEMIC INELIGIBILITY or SOCIAL SUSPENSION** cannot attend school dances.
- Functions held away from the school are subject to all of the rules for student behavior at social functions and will be considered as if they were on school grounds.
- Students must be in school on the day of the event.
- Admission to dances closes one half hour after the start of the dance (parents will be called if students have not arrived within one hour of the start). Only students with tickets whose names appear on the list will be admitted. Tickets are non-transferable.
- No one will be allowed to leave a dance before the scheduled conclusion. If a student does leave the dance without permission, the chaperone will notify parents/guardians and the student will be referred to the Assistant Principal for disciplinary action. Under no circumstance will a student be allowed to re-enter a function once he/she has left. A parent or guardian will be called for a ride or permission to leave the dance.

ACTIVITY PROGRAM

Academic Decathlon

Science Olympiad

National Honor Society

International Club

Broadcasters Club

Jazz Band

Drama Club

Mock Trial

Mock Trial

Project Close Up

School Newspaper

Nerd Herd

Student Class Officers

NPHS Improvisation

Student Government Day

Pride Alliance

Model Legislature

Friends & Buddies

DECA

Peer Mentoring

Yearbook

TSA

Math Club

VAASA

Concert Band

Lifesmarts

Angel Network

NORTH PROVIDENCE HIGH SCHOOL ATHLETIC/ACTIVITY/CO-CURRICULAR
PARTICIPATION CONTRACT

Each student who requests to participate in any sport or co-curricular activity shall be expected, along with their guardian, to agree to the terms of the following contract:

I, _____, am a student at North Providence High School. I represent the school, its faculty, staff administrators, and the citizens of the Town of North Providence. I take this **responsibility** seriously. I agree to abide by the following rules as a condition of participation in any co-curricular or school-sponsored activity, including athletics, clubs, organizations, elected positions, committees and school functions.

1. Smoking and drinking of alcoholic beverages is strictly forbidden. Any student guilty of either smoking or drinking/possessing alcohol will be dismissed from school activity participation for a period of time as outlined in the Code of Conduct.
2. The possession or use of any illegal substance will mean the **immediate** dismissal from school activities and a report filed with the appropriate authorities.
3. Any student dismissed from school activity participation for smoking, possession/use of alcohol or any illegal substances, will participate in and complete a mandatory counseling program as a condition of reinstatement appeal.
4. I will abide by all other school/district rules specifically stated in the Student Handbook and Discipline Code.
5. At the discretion of the administration, any student may be removed from participation in any co-curricular activity for chronic and/or severe violations of the school/district Discipline Code.
6. I understand that all co-curricular activities support the NPHS curriculum and I will strive to achieve academically to the best of my ability in all of my course work.

My signature below indicates that I understand and agree to all of the above stated rules and conditions.

Student Signature:_____ **Date:**

Guardian Signature:_____ **Date:**

Dues

Any student who wishes to participate in any or all senior activities must pay class dues in full or are subject to a la carte pricing. Any questions or concerns must be brought to the attention of the class advisor.

Class Officers

All classes will elect student officers to represent them, including president, vice president, secretary, treasurer, social committee person. Elections for grades 10, 11, and 12 will take place in the spring in the preceding school year. Elections for grade 9 will take place after the first quarter of the freshmen year. Only students in good academic and behavioral standing as approved by the administration may run for class office. In order for a student to run for class office, the student must have their class dues paid in full at that time. Terms for class officers in grades 9 and 10 will be for one year. Terms for class officers in grade 11 will be for two years for all officers. However, in the spring of the junior year, the class advisor and administration will review the performance of each class officer to ensure fulfillment of the duties and responsibilities. If it is determined that a student(s) did not fulfill the required duties and responsibilities, then the student will be removed from office, and that office will have a new election for the senior year.

HONOR SOCIETIES

North Providence High School maintains chapters in both the Rhode Island and National Honor Societies. Eligibility for these societies is determined as follows:

Rhode Island Honor Society

1. 85% academic average at the end of the 1st semester of the senior year; and
2. Good character and leadership.

National Honor Society

1. Selection

Selection as a member of the National Honor Society is the pinnacle of a student's achievements in school. This honor, recognized throughout the nation, is both the public recognition of accomplishment and the private commitment to continued excellence on the part of the new member. Selection to the National Honor Society is a privilege, not a right. The student does not apply for membership in the National Honor Society; instead, they provide information to be used by the selection committee to support their candidacy for membership. Membership is granted only to the student(s) selected by the Faculty Council. This is not an election, nor is membership automatically conveyed simply because a student has achieved a specific level of academic performance. The other components of the selection process include leadership, service and character.

2. Prerequisite Conditions for Selection

Membership is open to qualified juniors and seniors who have attended the school for

the equivalent of one semester.

3. Criteria

The Faculty Council selects students who demonstrate outstanding performance in all four criteria of scholarship, leadership, service and character.

SCHOLARSHIP

The Scholarship requirement set by the National Council is based on a student's cumulative grade point average (as of *class of 2021 the minimum GPA is 3.65 as voted upon by the Faculty Council.*), the total academic performance as demonstrated by the grades received by the student while in attendance at the school where the chapter is found. (Please consult the NPHS Chapter's By-laws for minimum requirements necessary for application)

LEADERSHIP

The Leadership criterion is considered highly important for membership selection. Leadership roles in both the school and community organizations may be considered, provided that they can be verified.

SERVICE

Service is generally considered to be those actions undertaken by the student which are done with or on behalf of others without any direct financial or material compensation to the individual performing the service.

CHARACTER

A person of character demonstrates the following six qualities: respect, responsibility, trustworthiness, fairness, caring and citizenship.

- Student Activity Information Forms

In order to ascertain the degree to which a student candidate meets the selection criteria, the Faculty Council utilizes a Student Activity Information Form. These forms are not considered as "applications" for membership. The form exists to support the student's candidacy by providing relevant information for use by the Faculty Council. Criteria to be considered for membership in NHS consists of:

- o 25 hours of community service completed by the end of the first semester of the student's junior year, submitted along with the Student Activity Information Form.
- o A letter(s) of confirmation for a minimum of twenty-five (25) hours is required from the activity or community sponsor supporting your involvement in that activity. The letter needs to be typed on the letterhead of the organization for which the hours were performed. The letter must contain the signature of the person writing the letter, and the letter must include the number of hours served and the date(s) on which the hours were performed.

- North Providence High School's National Honor Society accepts transfer students who are already NHS members with a letter from the principal or NHS advisor of the sending school.
- Students who do not fully meet the membership criteria may request a hearing to the NHS advisor and/or principal; extenuating circumstances may be considered by the NHS Faculty Council.

Scholarships

Each year the high school faculty awards scholarships to seniors who have completed an application and demonstrate aspects of specific criteria. A complete list of those scholarships and the criteria for each is available through the Guidance Department.

Attendance

Purpose

The purpose of the North Providence School District Attendance Policy is to ensure our students are successful. Studies show that attendance is directly related to a students' success in school. Rhode Island state law (16-19) mandates all students who have not reached their eighteenth birthday to attend school regularly. After that date, students are in school on a voluntary basis and submit to the state mandate as a condition of enrollment. Regular attendance at school results in a sense of responsibility, which is necessary for success in the workplace.

1. Daily attendance for all students in the district is mandatory.
2. Parents/guardians are required to provide a written or verbal reason to the school administrator for each period of absence, early dismissals or late arrival.
3. It is suggested that parents/guardians make every effort to refrain from scheduling personal appointments during the school day.
4. Repeated unexcused absences from school will result in a parent/guardian conference and detention may be assigned consistent with the amount of time lost from school. Continued unexcused absences from school will result in a referral to the Truancy Officer. Resources at the school level (nurses, social workers, counselors, truancy officer) may be utilized, if necessary, for truancy issues.
5. Repeated tardiness to school impacts student learning and leads to lost instructional time. Punctuality must be maintained during the school year.
6. Repeated lateness may result in student discipline in accordance with the Student Handbook.

7. Students must be in their assigned rooms at a time specified by the principal. When students enter school grounds, all school regulations pertain. Students are to report to their assigned location as soon as it is opened.

8. The North Providence School Department may initiate waywardness proceedings in the Rhode Island Family Court based upon a student's truancy.

a. Before initiating any such proceeding, school personnel shall undertake all reasonable, educationally sound, corrective actions to address the student's attendance issues, and document in writing the actions taken.

b. No such proceeding shall be initiated against a student who does not have at least ten (10) unexcused absences during the school year.

c. Absences resulting from illness, a diagnosed chronic medical condition, diagnosed mental health issues, a legitimate fear of being bullied that has arisen following the submission of a written or formal complaint reported or filed with the police and/or school officials and until the merits of the complaint have been determined by the police or school officials, an in or out-of-school suspension, or a documented family emergency (e.g., unanticipated and emergency childcare needs, funeral, illness of parent, etc.) shall not be considered unexcused. Illness should be documented by a medical professional (not a parent/guardian).

d. Students shall not be required to provide a note from a physician or other health care professional for absences resulting from illness unless the student has been absent for more than five (5) consecutive school days as a result of the illness. However, if a student is absent for less than 5 days and provides a doctor's note, the absences will be excused.

9. Grades may be impacted as a result of missed class work, projects, quizzes and tests during any unexcused absences. All missed work must be made up in a timely manner.

Appeals Process for Excessive Absence

Loss of credit due to excessive absence from school may be appealed to the building principal in writing. A parent/guardian may appeal the decision to the superintendent's office in writing. If the parent/guardian is still dissatisfied at that level, the final appeal may be addressed to the North Providence School Committee in writing

Procedure

All student absences, late school arrivals and early dismissals are recorded in the district's student information system database. It is the responsibility of a student's guardian/ guardian to notify the school regarding their child's absence or late arrival prior to the start of school on the day of the absence/tardiness. Absences and lateness to school are recorded as excused and unexcused and are defined as:

Excused Absence:

Excused absences include an illness or injury documented in writing by a medical professional, religious holidays, approved school sponsored activities, suspensions, court appearances, death in the family, military deployment event or verified college visits.

Unexcused Absences:

Unexcused absences include all other absences not covered in the definition of an excused absence.

Excused Lateness:

Excused lateness to school shall include a doctor's appointment as documented in writing by a medical professional and provided upon a student's arrival at school the day of the appointment, religious holidays, approved school sponsored activities, suspensions, and court appointments.

Unexcused Lateness:

Unexcused lateness includes all other late school arrivals not covered in the definition of an excused lateness.

Intervention Procedures for Unexcused Absences:**All schools will implement a school wide positive incentive program to reduce absences**

A student shall not miss ten or more unexcused absences. Once a student has missed 10 or more unexcused absences the following procedure will be followed:

- A letter will be automatically generated from the district's student information system and be mailed home to the student's guardian informing them of the excessive absences
- School Principal will follow up with the guardian/guardian and arrange a meeting with the appropriate school personnel and truancy officer
- A plan to improve school attendance and chronic absenteeism will be developed and monitored by the school principal or designee
- If unexcused absences still continue, the school principal will complete a nonattendance form and send it to the district's truancy officer
- The truancy officer and school social worker will conduct a home visit as a last attempt to resolve the issue before sending the case to truancy court

Intervention Procedures for Unexcused Lateness:**All schools will implement a positive school wide incentive program to reduce lateness to school**

Students are allowed three unexcused lateness to school per year. Once a student has exceed this number of late school arrivals the following procedure will be followed:

Secondary Level: Grades 6-12

- Students will receive one hour of detention for each late arrival
- If unexcused lateness still continues, the school principal will arrange a meeting with the guardian/guardian, appropriate school personnel and truancy officer
- A plan to improve school promptness and chronic tardiness will be developed and monitored by the school principal or designee

- If unexcused lateness persists, the truancy officer and/or school social worker will conduct a home visit as a last attempt to resolve the issue before sending the case to truancy court

Elementary Level: Grades PK-5

- School principal or social worker will contact the guardian/guardian to discuss the excessive number of late arrivals to school
- If unexcused lateness still continues, the school principal will arrange a meeting with the guardian/guardian, appropriate school personnel and truancy officer
- A plan to improve school promptness and chronic tardiness will be developed and monitored by the school principal or designee
- If unexcused lateness persists, the truancy officer and/or school social worker will conduct a home visit as a last attempt to resolve the issue before sending the case to truancy court

Early Dismissal:

An early dismissal is the release of a student from school prior to the end of the official school day. A student may only be dismissed early with the permission of a guardian/guardian with a written note submitted to the office at the start of the school day. A student must attend school for a minimum of three hours or the day will be recorded as an absence. NPHS students must report to the Office for a dismissal slip before leaving school. They are reminded that classes missed as a result of early dismissal count towards a loss of credit unless it is due to a medical appointment.

Parents and students are strongly encouraged to review the district policy on attendance. [Click here](#) to view the complete NPHS district attendance policy

For the purpose of perfect attendance, a student must be physically present in the building for a portion of the school day. Excused/unexcused absences disqualify a student from perfect attendance.

Tardy To School

Reporting to school on time is expected of all NPHS students. Loss of instructional time due to tardiness may result in a major loss of learning, and, ultimately, lower performance in school. Therefore, North Providence High School has adopted the following steps and procedures when students arrive at school tardy.

- Students who arrive to **class** after 7:35 am will be deemed “tardy to school.”
- Guardians must provide a written, clearly stated reason for tardiness.
- Students arriving late to school must report immediately to the main office. The office will issue the student a pass that will admit the student to class.
- Students tardy after 8:00 am will be deemed ineligible to participate in athletics or extracurricular activities on that day.
- Students will be allowed three (3) tardies per school quarter without consequence.
- On the fourth tardy to school of the quarter, and for any tardy thereafter, students will be notified of the concern and the consequences that will be applied.
- If the student fails to complete the assigned consequence within the prescribed amount of time, further disciplinary action will result.
- Office detention will be applied as consequences. In cases of frequent tardiness to school, additional consequences such as social suspension will be assigned.
- A student who fails to report to their first-period class or to sign in late to the office and is physically present in the building or on school grounds will receive disciplinary action.
- Attendance records will be reported on the report card and permanent record card.
- Please note that extenuating circumstances do exist, and will be taken into consideration. It is important that such circumstances are communicated promptly with an assistant principal.

Late to class:

Students arriving late to class without a valid excuse will be assigned teacher detention after school. The classroom teacher will instruct the student where and when to report for such detention.

Parents/Guardians and Student Responsibility

The responsibility to follow the law and regulations governing student attendance rests with the parents/guardians and students. Parents/guardians and students are ultimately responsible for regular and punctual school attendance.

It is the responsibility of parents/guardians to:

1. *Abide by the law and mandates governing attendance.*
2. *Stress the importance of regular and punctual school attendance with their child.*
3. *Provide the school with accurate and current daytime telephone numbers where they can be reached.*

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4. ***Call** the school on the day of their child's absence to inform the school secretary (401-233-1150 extension 3400) of their child's absence.*
5. *Make every effort to schedule personal appointments for their child outside of school hours*
6. *Plan family vacations for when school is not in session*
7. *Arrange for make-up work in a timely manner*
8. *In cases of long-term illness, notify the school (school nurse **and** administrator) as soon as possible so that provisions may be made for appropriate instruction*

Family Travel and Vacation

Student absence from class for purposes of family travel or vacation is a loss of valuable classroom instructional time and is strongly discouraged. All work will be provided upon return to school; students are required to make-up all missed work. Absences due to family travel and vacation are considered unexcused absences. Due to the need to meet end of marking period grade reporting deadlines, final exams and midterms missed **MUST** be taken during the makeup exam windows.

North Providence Public Schools Code of Student Conduct Policy

I. Introduction

The Code of Student Conduct outlines the behavioral expectations and standards for students attending schools within the North Providence Public Schools (the "District"). These guidelines are designed to foster a safe, respectful, and supportive learning environment for all members of the school community.

At the commencement of each school year, each school principal shall ensure that the Code of Student Conduct is distributed to each student in their school. Each student, and their parent/guardian, must acknowledge in writing that they have received a copy of the Code of Student Conduct. All students must adhere to the standards outlined in this policy, regardless of whether they signed the written acknowledgment.

The Code is reviewed, with faculty input, and amended periodically by the administration, the Superintendent and approved by the School Committee. The District will administer the Code consistently with equal enforcement for all.

The rules and regulations set forth by the Code are intended to follow the policies as set forth by the North Providence School Committee as well as state and federal statutes. Any changes and/or differences decreed at state or federal levels would take precedence over the North Providence Code of Student Conduct.

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II. Student Responsibilities

Students must adhere to established school policies, rules, directives, and regulations of their school and district. Students are expected to always maintain proper standards of behavior, and will:

- Respect and encourage the right to teach and the right to learn.
- Be actively engaged in learning, ask questions, collaborate, and seek solutions.
- Be on time to fulfill their daily commitments.
- Be appropriate; demonstrate behavior that is considerate of the community, the campus, and themselves.
- Be truthful and communicate honestly.
- Be responsible and accountable for their choices.

III. Scope of code of student conduct

The Code of Student Conduct applies to conduct on school property, at school-sponsored activities and events, traveling to and from school, and off-campus conduct that impacts the school community.

IV. Standards for Student Behavior Infractions ¹

School Committees have the power and duty to establish standards of conduct in the schools and for disciplinary actions.² The administration of consequences must be equitable and cannot be arbitrary or contrary to state-wide academic policy.

ACADEMIC
Cheating, Forgery, Plagiarism
Academic Non-Compliance
ACCOUNTABILITY
Cutting, Removal from, or Leaving Class, Lunch, Detention or In School Suspension or Intervention
Leaving School Campus
Tardy to School

¹ The following list of infractions are guidelines and not meant to be an all-inclusive list.

² R.I. Gen Laws § 16-2-9(a)(16)

Truancy
BEHAVIOR
Class Disruption
Damage, Theft, Vandalism of Property
Possession and/or Use of Disruptive or Potentially Unsafe Devices (e.g., stink bombs, water pistols, a horns, lighters, etc.)
Insubordination, Defiance, Disrespectful Behavior
Lunchroom and Corridor Misconduct
Physically Aggressive Behavior
Vulgarity, Obscene Gestures, Pornography
Vulgarity, Obscene Gestures, Pornography Directed at an Individual
ENDANGERING BEHAVIOR
Threatening Behavior (e.g., threats of arson or bombs, threats to individuals)
Assault, Arson, Bomb
Fighting or Instigating a Fight (regardless of whether fight results)
Bullying (Harassment or Intimidation)
Sexual Harassment
Dating Violence (other than assaults)/Electronic Dating Violence
Possession of Weapons, Bullets, or Potentially Unsafe Devices ³
False Alarm and/or False 911
Video Voyeurism ⁴
OTHER

³ Any student who brings a firearm or a realistic replica of a firearm within school premises, premises being used for school purposes or activities, into a vehicle used for school transportation, or onto a roadway or path along which school children or teachers are walking to school shall receive an out of school suspension for one year. The Superintendent may shorten this term, on a case-by-case basis. Law enforcement agencies shall be immediately notified of any weapons offense.

⁴ The intent to capture an image of a private area of someone without their consent, and knowingly doing so when they have a reasonable expectation of privacy.

Cell Phones/Recreational Equipment
Dress Code Violations
Distribution of Unauthorized Material
Gambling
Headwear (e.g., hats, hoods, bandannas)
Overt Display of Affection
SUBSTANCE ABUSE
Use/Possession of Tobacco Products, Including Electronic and Non-Combustible Smoking Devices
Possession/Use/Under the Influence of a Controlled Substance, including Unauthorized Prescription Drugs, Drug Derivatives, Natural or Synthetic Substances, or Alcohol
Distribution, Solicitation, Sale or Intent of Sale of Controlled Substances or Falsely Presented Substances, including Unauthorized Prescription Drugs, Drug Derivatives, Natural or Synthetic Substances, or Alcohol
Possession/Distribution/Sale of Paraphernalia

V. Disciplinary procedures

1. Student Behavior Infractions may result in the imposition of one or more of the following Disciplinary Measures:

Parent/Teacher Conference: A scheduled meeting between the parents/guardians of a student and their teacher(s), to discuss the student's misconduct.

Restorative Practices: Practices that focus on relationships, responsibility, and repair of harm caused by the student's misconduct. This may include payment of restitution, community service, or other practices. These practices aim to address behavioral issues through dialogue, understanding and accountability.

Detention: The loss of free time before, during or after school, for up to one (1) hour.

In-School Suspension/Intervention: The removal from classes by the principal or their designee for not more than ten (10) days, and placement within the school.

Social Suspension: The exclusion from all extracurricular activities for a period of time. This includes but is not limited to, such activities as dances, sports, proms, banquets, recognition ceremonies, school-sponsored trips, and end-of-the-year exercises, such as Graduation.

Out-of-School Suspension: The denial of school privileges and exclusion from school by the principal or their designee for not more than ten school days.

1. Teachers and school administrators will evaluate infractions on a case-by-case basis to determine the appropriate consequence. Teachers and school administrators may consider the nature and circumstances of the infractions, input from staff and students, input from administrators, and the student's prior history of consequences.
2. A student may only receive an out-of-school suspension if the student is a disruptive student or the student represents a demonstrable threat.⁵ A student may not receive an out-of-school suspension if the sole infraction is attendance-related.⁶
 - a. A disruptive student is defined as an individual who:
 - i. Exhibits persistent conduct which substantially impedes the ability of other students to learn OR
 - ii. Otherwise substantially interferes with students, staff, teachers, or administrators' right to a safe and secure school, AND
 - iii. Who has failed to respond to corrective rehabilitative measures presented by staff, teachers, and administrators.⁷
3. If a student receives a suspension that is greater than ten school days, that student is entitled to an Alternative Education Program.⁸
4. In all disciplinary matters (including in-school and out-of-school suspension), due process and all legally mandated procedures regarding the discipline of students with disabilities will be followed.⁹ See: <https://ride.ri.gov/students-families/health-safety/discipline-schools>
5. If a student who has a disability or a suspected disability under IDEA or Section 504, is to receive a discipline that would change their placement, or violate an established IEP, BIP 504

⁵ R.I. Gen Laws § 16-2-17 (a) and 16-2-17.1

⁶ R.I. Gen Laws § 16-19-1

⁷ Id.

⁸ R.I. Gen. Laws § 16-21-27

⁹ See Individuals with Disabilities Act, 20 U.S.C. § 1415 and Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794

plan¹⁰, or other accommodation, they shall undergo the appropriate process before the imposition of such discipline.¹¹

a. A change in placement is defined as an exclusion of more than ten (10) consecutive school days or a series of disciplinary removals that total more than ten (10) school days in a school year.

VI. Appeals

The Department will implement the following procedure for discipline, including in-school and out-of-school suspension:

1. When a student is considered for an in-school or out-of-school suspension, before a decision is made, the student will be entitled to a meeting with the principal or designee at which time the student shall be provided an opportunity to discuss the violation of the code of conduct. During this meeting, the student will be provided with oral notice of the allegations, and if the student denies these allegations, the school will explain the evidence they possess. Then, the student will be provided with an opportunity to present additional information and/or an explanation for the student's actions.
 - a. After this meeting, the student and parent will be informed of the decision to suspend the student, either in school or out of school, within one day. This notification can be provided either orally, in person over the phone, or through electronic mail or regular mail.
 - b. If there is an emergency requiring the student's immediate removal after an incident, as determined in the judgment of the principal or their designee, then this meeting will occur as soon as the student can be present for the meeting.¹²
2. Upon issuing a decision for an in-school or out-of-school suspension the principal or their designee shall provide a parent or guardian with written notice, either in hand, through regular mail, to the parent or guardian's last known address as reported on school records or through electronic mail, informing the parent or guardian of the issuance of an in school or out of school suspension involving their student and the reason(s) for it.
3. The student, parent or guardian may request an appeal of the School Committee's decision to the Commissioner of Elementary and Secondary Education.

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¹⁰ A parent or guardian may request an evaluation or reevaluation under Section 504 for their child's disability based behavioral needs. See C.F.R. § 104.35

¹¹ 34 C.F.R. § 300.530(e)

¹² "Students whose presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process may be immediately removed from school." *Goss v. Lopez*, 419 U.S. 565 (1975).

Student Behavior

NORTH PROVIDENCE HIGH SCHOOL COMMITMENT TO SAFETY

Student behavior shall be respectful and considerate to others. Rules and regulations for this purpose shall be consistent with policies of the Board and applicable state laws. The intent of all disciplinary proceedings should be the development of student growth and responsibility and should be carried out in the spirit that students and staff shall treat one another with dignity.

It shall be the responsibility of principals and teachers to enforce such rules for school and class control as the school administration may establish and to make every effort collaboratively with guardians and students. The student has a right to know that removal from school, suspension, expulsion, driver's license revocation, or legal prosecution may result from the following acts of misconduct and/or violation of these rules in the school, on school grounds, at school functions, or on the way to or from school.

1. DISRUPTION OF SCHOOL

A student shall not engage in the use of violence, force, coercion, threat, or other expressions of behavior or dress to cause or potentially cause material disruption or obstruction to normal operation of the classroom or the school day. Although the following are not exclusive, some examples of causes or potential causes of disruption would include:

- a. Adherence to the Dress Code Policy;
- b. Impeding of free traffic to or within the school;
- c. Setting off fire alarms;
- d. Strikes or walk-outs;
- e. Setting off firecrackers, smoke bombs, or other incendiary devices;
- f. Making noise or acting in any manner so as to interfere with teacher's ability to conduct his/her class;
- g. Extortion;
- h. Falsifying information; or
- i. Tampering with safety devices.

2. DAMAGE, DESTRUCTION, ARSON, SETTING FIRES, OR THEFT OF SCHOOL AND/OR PRIVATE PROPERTY

A student shall not cause, or threaten damage to, or steal school property or property belonging to others. Students and their guardians will be held responsible for any vandalism, damage, or destruction that the student commits on school property. Compensation for the complete restoration of the damage will be required.

3. ASSAULT/HARASSMENT

A student shall not cause physical injury, sexual harm, or behave in such a way that could cause physical injury to other persons. A student shall not intimidate, harass, coerce, or threaten other persons so as to cause them emotional, social, or physical distress.

4. DANGEROUS WEAPONS OR INSTRUMENTS

A student shall not possess, handle, transmit, or conceal any weapon or instrument capable of harming another person. This list includes, but is not limited to, guns, knives, ice picks, clubs, brass knuckles, explosives, gas, fireworks of any kind. Any student with direct knowledge of or who witnesses a violation of this rule and who fails to bring it to the attention of a school employee may be held accountable to the same degree as the other student(s) involved.

5. NARCOTICS, DRUG PARAPHERNALIA, ALCOHOLIC BEVERAGES, AND OTHER DRUGS

A student shall not possess, use, transmit, or conceal narcotics, drug paraphernalia, alcoholic beverages, counterfeit or look-alike drugs, or any other drugs/chemicals. Any student with direct knowledge of or who witnesses a violation of this rule and who fails to bring it to the attention of a school employee may be held accountable to the same degree as the other student(s) involved.

6. DEFIANCE OF AUTHORITY AND/OR REPEATED VIOLATIONS

A student shall comply with the direction of any authorized school personnel.

7. PROFANITY AND/OR OBSCENE GESTURES

A student shall not use profanity or obscene gestures, in any form, either written or verbal, in communicating with another person.

8. TOBACCO

The use or possession of tobacco in any form by students in any area under the control of the school district or at any activity supervised by any school within the district is expressly prohibited. Any student with direct knowledge of or who witnesses a violation of this rule and who fails to bring it to the attention of a school employee may be held accountable to the same degree as the other student(s) involved. Students who bring tobacco products or other contraband to school or to school-sponsored events will have them confiscated and will be disciplined.

9. GANGS

No person shall participate or otherwise be involved in gang activities on school property or at school-sponsored activities. Gang activities that are prohibited include, but are not limited to, recruiting or initiating members, wearing clothes or symbols that identify a person as a gang member, fighting, assaulting, hazing, defacing property with gang graffiti, and establishing "turf."

10. ATTENDANCE

Regular attendance by all students is very important. In many cases, irregular attendance is the major reason for poor academic performance. Therefore, all students should plan their non-school activities on Saturdays, school holidays, or after school. The entire school community desires that each student should reach their potential. This can only occur if the student is in regular attendance at school. Students must comply with state laws and school regulations regarding attendance.

11. ADVERTISEMENTS

Students are not permitted to post or distribute on school grounds any flyers, posters, advertisements, or any other materials without the written approval of an administrator.

Discipline Philosophy

The North Providence School Department is committed to a process of discipline and behavior management that maintains a balance between the needs of the educational system and the needs of individuals who are being served. The rules and regulations that exist are intended to prevent acts of disruption and violence, to ensure safety, to maintain an appropriate educational environment and to encourage active student involvement in personal growth and development.

A review of the research indicates that the primary concerns of education are developmental. The developmental needs of students must be addressed if significant student growth is to occur. In view of these needs the North Providence School Department recognizes the importance of an appropriate learning environment and supports the maintenance of a positive school climate that emphasizes:

Self-Control
Regular Attendance
Order and Organization
Proper Safety and Security

All North Providence students are expected to accept the responsibility for their actions. They must realize that their actions should promote the positive educational process of the school. Actions or conduct of any student affect the atmosphere in which all must work. Therefore, every student should treat all members of the educational community with respect and courtesy.

Consequences/Disciplinary Actions

The following are guidelines administrators will follow with regards to the disciplinary procedures.

Circumstances and/or situational issues surrounding individual occurrences not specifically mentioned in this handbook will be dealt with based on administrative discretion.

Disciplinary procedures will include, but are not limited to the following:

Detention

Student detention assignments have priority over home commitments, athletics, work, appointments, and any other outside activities. It is the student's responsibility not to incur detention, particularly if they have after-school commitments. Students are given one day's notice of detention allowing students to inform their parents, coaches, employers, advisors, etc. Should a student be absent from school on the day they are to serve detention, it is expected that the detention will be made up on the next scheduled detention date.

Classroom/Teacher Detention

Classroom teachers may discipline students for minor offenses. One day's notice (24 hours minimum) will be given to the student.. Teachers will reschedule the student detention if the student is absent from

school on the day of their scheduled detention. If behavior persists, or if a teacher assigned detention is missed, the student may be referred to the assistant principal for disciplinary action.

Office Detention

Office detention is a disciplinary measure assigned for minor violations of school rules. This detention is held from 2:00 p.m. to 3:00 p.m.

Rules and Regulations

The North Providence School Department is committed to promoting a positive school culture which maintains a balance between the needs of the educational system and the needs of individuals. It is expected that all students will adhere to the rules as outlined in the student code of conduct.

Rules Governing After-School Detention

1. Students must be seated in the detention room by 2 p.m.
2. Students must bring work to do during the detention period.
3. To ensure focus this will be a silent period.
4. At 3 p.m. students must leave the school quietly through the nearest exit.

IN SCHOOL SUSPENSION

Temporary Learning Center (TLC)

Students may be assigned to **TLC** based on the Code of Conduct at the discretion of the administration.

1. Hours 7:35 – 1:55 Students arriving after 7:35 must have permission from administration. Students arriving after 7:45 will be sent home; be marked as an unexcused absence from school; and asked to return promptly the following day to make up the **TLC** assignment.
2. Absence on the day a student is to be the **TLC** will result in making up the assignment in **TLC** when he/she returns to school the following day.
3. All students must comply with the rules of the **TLC**.
4. Presence in the **TLC** will be considered an excused absence from school. **Students will not be permitted to participate in co-curricular/athletics on the day the TLC is served.**

PHILOSOPHY

TLC (TEMPORARY LEARNING CENTER) is an alternative discipline designed to encourage “at risk” students to change their behavior without accumulating absences. Students are placed in the TLC room for the entire day. Classroom assignments are sent to them, and they work on school related tasks throughout the day.

Students are allowed two restroom breaks and a lunch break during the course of the day. Students are not allowed to attend school related functions and are prohibited from co-curricular activities from the day before TLC is served until after the TLC is served.

School Rules and Regulations

It is expected that all students will obey the rules of behavior necessary to ensure that a proper learning environment exists in all North Providence schools. The following list, while not inclusive, specifies offenses for which students will receive disciplinary action.

For policy purposes K-5 will be designated as elementary. Grades 6-12 will be designated as secondary.

Scope

This code applies to the school day which covers pre and post school time in school buildings and on school grounds. The discipline code also pertains to any school function or any school related or sponsored activity, whether off or on school grounds.

Disciplinary Action

There are three types of disciplinary action:

- A. Detention – which is the loss of free time before or after school.
- B. Short Term Suspension – which is the removal of the student from school or in school from classes, including activities for ten (10) days or less.
- C. Long Term Suspension – which is the removal of the student from school and its activities for more than ten (10) days. School Committee approval is required, including an alternate education plan of continued services according to RI General Law 16-21-27.

DETENTION OFFENSES:

- 1. Inappropriate behavior in school buildings, buses, or other areas of the school and its grounds, or at school sponsored events on/off campus. Such conduct is defined as conduct which is disruptive to the education process, activity, event and/or rights of other individuals as described in each school’s handbook.
- 2. Frequent lateness (more than 3 times) to class (grades 6-12).
- 3. Frequent unexcused lateness (more than 3 times) to school
- 4. Failure to report after school for a Teacher or Administrator (all levels).

5. Unauthorized absences from class, assemblies, detention, or other assigned activity (all levels).
6. Unauthorized absence from school.

Guardians are expected to cooperate with referrals that are made by the Principal or his/her designee. Students must receive 24 hour notice prior to the detention assignment date.

SUSPENSION OFFENSES:

A guardian conference is required prior to the student being reinstated from any suspension.

1. Conduct which endangers persons or property, or is seriously disruptive to the educational process. Included within, but not limited to, such prohibited conduct are the following acts:
 - a) Conduct causing a threat of danger to the physical well-being of himself/herself, or other people, including threats made through social media or other electronic methods (1-3 days - elementary, 5-10 days - secondary). Students may be referred for a risk assessment prior to reinstatement at the discretion of the building administrators.
 - b) Physical assault on another person on school premises, bus stops, buses, or at school sponsored events/activities. (1-3 days - elementary, 5-10 days -secondary with SRO/police involvement).
 - c) Being under the influence of, the use of, or possession of alcoholic beverages, narcotics, marijuana, etc. on school property, on buses, during school or at any school function on/off campus. (No less than 5 days, including SRO/police involvement). Therapeutic assistance is required, automatic referral to Student Assistance Counselor.
 - d) Tampering with, accessing, or providing entrance/exit through any unauthorized door of the school building (1-5 days all levels).

IN SCHOOL SUSPENSION:

- a) Taking or attempting to take personal property/money from another pupil, staff member. (1-3 days elementary, 1-5 days - secondary).
- b) Causing/attempting to cause damage to school property or disruption to the school environment. (No less than 3 days on all levels). Offense may result in SRO/police involvement and may require restitution.

- c) Use of personal electronic devices and cell phones without the consent of the teacher and/or administration.
1. Defiance of authority, insubordination, or verbal abuse to an Administrator, Teacher, or staff member. (1-5 days all levels).
 2. Leaving school grounds without permission. (First offense - 1 day, increasing after the first offense).
 3. Smoking (including electronic, vapor, or other tobacco products) in any area on school property during school, on buses, or at any school function on/off campus. (First offense- 1 day, increasing after the first offense). Therapeutic assistance is required, automatic referral to Student Assistance Counselor.
 4. Accessing inappropriate websites or content during the school day or during school sponsored activities utilizing a personal or school device (1-5 days all levels).
 5. Repeated violations of offenses, which have resulted in detention, may result in In School Suspension for insubordination. (1-5 days all levels).

WEAPONS AND VIOLENCE IN SCHOOLS:

With this policy, the North Providence School Department will not tolerate weapons in our schools. All cases will result in SRO/police involvement.

Items in the following categories are defined as **weapons**:

- Any firearm of any description, whether or not it can be fired, (e.g., pistol, blank pistol, signal pistol, starter pistol, revolver, rifle, shotgun, etc.).
- Any ammunition which could be used in a firearm.
- Any explosive device of any nature, including firecrackers.
- Any knife or similar bladed item dangerous to others, (e.g., Bowie, Dirck, lock blade, hunting, pen, pick, switchblade, utility, razor, etc.).
- Any martial arts device, (e.g., Chinese stars, nunchaku, etc.).
- Any defensive weapon, (e.g., gas repellent, mace, stun gun, pepper gas, etc.).
- Any other object which school administrative staff could reasonably conclude is capable of inflicting bodily harm, (e.g., blackjack, chair club, knuckles, nightstick, pipe, studded bracelet, etc.).

- Any other item by virtue of its shape or design gives the appearance of any of the aforementioned, (e.g., air pistol, air rifle, BB gun, look alike, etc.).

Assault is defined as an act of physical violence or an aggravated threat of physical violence by a student on another student or staff member.

When considering what constitutes aggravated assault, the factors to be weighed include: age of student(s) involved, seriousness of bodily injury, the state of mind of the individual(s) involved and other factors deemed relevant to the principals or their designee.

No student will possess a weapon or demonstrate an act of violence as defined herein on any school grounds, vehicles or property on which a school activity occurs before, during or after school hours.

POLICE INVOLVEMENT:

1. In all cases where weapons, weapon replicas or aggravated assault in schools or on school grounds or at authorized school activities on/off campus, local police must be called, and all confiscated weapons/replicas are to be turned over to the police department.
2. A log of all confiscated weapons will be kept by the school administration and will be available to be reviewed by the local police on a regular basis.
3. If a student is a special education student, verbally inform police of the student's disability if deemed necessary and appropriate. Send an incident report to the Director of Special Education.

STATEMENT OF ENFORCEMENT:

1. This policy will be implemented according to the due process provisions applicable to regular and special education students. For students with disabilities and 504 Plans, the implementation of this policy will be in accordance with approved local procedures, as well as state and federal regulations governing the suspension or removal of special education students from school programs. Serious offenses must immediately be reported to the Director of Special Education.
2. Decisions regarding the specific length of a student's suspension will be made by the appropriate authority or the School Committee. Any student suspended from school may not participate in school functions or be on school premises without express permission from the Superintendent.
3. Each school will undertake activities designed to develop a school wide acceptance of desirable behavior standards, particularly as they relate to school violence and bullying.
 - It is expected that all students report violations of weapons, bullying, assaults and/or violence.
 - Schools are encouraged to keep open communications with guardians and the community to support positive behavior.

4. In the enforcement of this policy; building Administrators may authorize, with good and just cause, search lockers and vehicles as follows:
 - Students have full responsibility for the security of their lockers, and for vehicles parked on school property. It is the student's responsibility to ensure that lockers and vehicles are locked and that the keys and combinations are not given to others. Students shall not place, keep, or maintain any article or material that is forbidden by District policy in lockers or in vehicles parked on school property.
 - School officials may search lockers or vehicles parked on school property if there is reasonable cause to believe that they contain articles or materials prohibited by District policy. Students shall be responsible for any prohibited items found in their lockers or in vehicles parked on school property.
 - If a vehicle subject to search is locked, the student shall be asked to unlock the vehicle. If the student refuses, the District shall contact the student's guardians. If the guardians also refuse to permit a search of the vehicle, the District may turn the matter over to local law enforcement officials.
5. A guardian conference is required prior to the student being reinstated from any suspension.

DUE PROCESS PROCEDURES:

Short-Term Suspension (Up to ten (10) days)

1. Short-term suspension shall be preceded by an informal conference between a School Administrator, student and any staff member involved. At this time the student can present his/her case.
2. The Administrator will contact guardian(s) or guardian(s) immediately to inform them of the length of the suspension and to arrange a guardian conference.
3. The Administrator shall, when feasible, within 24 hours of the beginning of the short-term suspension, send a notice to the guardian(s) or guardian(s) of the suspended student stating the specific act(s) for which the suspension was imposed.
4. A student will be granted reinstatement after a suspension contingent upon a conference with the Administrator and the student(s)' guardian(s) or guardian(s).
5. A reinstated student is expected to make up all assignments that were missed during the suspension.
6. For suspensions of special education students exceeding 5 days, the Director of Special Education must be notified.

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Long Term Suspension (Ten (10) days or more)

Prior to suspensions or expulsion, except for such times as not feasible, as where the student's presence endangers persons or property or their disruption of the academic process, thus justifying immediate removal from school, the necessary notice or hearing will follow as soon as practicable, the student will be afforded:

1. A clear, written statement of the reason for suspension or expulsion;
2. Notice of the right to prompt public or private hearing at the student's election and the right to be represented by counsel at such hearing; and
3. If a hearing is requested, the student will be given a prompt notice setting the time and place to be reasonably set, so as to allow sufficient time for preparation, without undue delay.
4. If no hearing is requested within seven (7) days of written notice, the School Committee may act upon the request to suspend or expel at earliest convenience without further notice to guardian or guardian.
5. For 504 or special education students, the Director of Special Education must be notified before this action is taken.

In the event a student has not attained the age of majority (18 years), the guardian or guardian will be afforded the procedures stated in sections 1, 2, 3 & 4 above. Such notice shall be written in the guardian's spoken language, unless it is clearly not feasible to do so.

The student will be afforded a hearing at which the student will have the right to:

- Representation and participation by counsel; and
- Cross-examine witnesses and present witnesses on his or her behalf.
- There will be a complete and accurate (stenographic or electronic) record of the hearing including all exhibits. The record will be preserved for transmission to the Commissioner of Education, as soon as possible, in the event of an appeal.
- The student will furnish a copy of the record without cost.
- A written decision will be rendered, within a reasonable time, based exclusively on the record detailing the reasons and factual basis therefore.
- The student will be promptly provided with a copy of said decision.
- A copy of the decision, together with the record, will be promptly forwarded to the Commissioner of Education if there is an appeal.

BUS RULES AND REGULATIONS

School Bus Transportation should be treated as a privilege, not a right, and is an extension of the school system. A student's commitment to safety at a bus stop or on a bus could lead to their transportation being withdrawn, in cases of persistent behavior. Guardians and students are encouraged to report any dangerous or hazardous situations which they may observe at the bus stop or on the bus.

1. Any student who lives more than 1 mile from his or her school is eligible for bus privileges.
2. Students are issued bus privileges that may be revoked if the code of conduct is not obeyed.
3. Students found in violation of the code of conduct may be subject to a suspension of bus riding privileges. However, suspension from the bus does not necessarily mean suspension from school.

BUS PROCEDURES AND CODE OF CONDUCT FOR STUDENTS

The major concern with bus transportation is for the safety and welfare of all students. It is of paramount importance that we take precautions. Bus stop behavior is also a concern. Guardians are requested to report any dangerous or hazardous situations that they may observe at the bus stop. Riding the bus is a privilege that may be withdrawn in cases of persistent misbehavior.

1. The driver/monitor is in full charge of the bus and students. Students must obey the driver/monitor promptly and willingly. The school bus is a "classroom on wheels." Students should conduct themselves as they would in school.
2. Students shall ride their regularly assigned bus at all times unless the school authorities have granted permission. School authorities should verify with the drivers the availability of extra seating space and should not issue bus passes for non-regular riders if it will cause standees on the bus.
3. Unless by written permission of school authorities, no student shall be permitted to leave the bus except at their regular stop.
4. Students must enter and leave the bus in an orderly manner and must obey the orders of the school bus driver/monitor. They must not cross the highway until given consent by the school bus driver/monitor. When boarding or leaving the bus, students should be in view of the driver/monitor at all times.
5. Students must not stand or play in the roadway while waiting for the bus. Students should leave home early enough or arrive at the bus stop before the bus is due. When the bus approaches the stop, students shall remain over to the right until the bus makes a complete stop. There shall be no pushing or shoving while boarding the bus.
6. Students who have to walk some distance along the highway to the bus-loading zone where practicable should walk on the left hand side facing the oncoming traffic. This will also apply to students leaving the bus-loading zone in the evening.
7. Students must cross the highway at least 10 feet in front of the school bus and never behind it.
8. Self-discipline should be exercised by students at the bus loading area. Students should refrain from pushing and shoving other students. Fighting will not be tolerated.

9. Each student may be assigned a seat in which they will be seated at all times, unless permission to change is given by the Administration and/or drivers.
10. Students are to remain seated while the bus is in motion, and they are not to get on or off the bus until it has come to a full stop.
11. Outside of ordinary conversation, classroom conduct must be observed. Foul and abusive language will not be tolerated. Avoid behavior that might distract the driver. The lives of all students are in their hands, including your own.
12. No student shall sit in the driver's seat nor shall any student be located to the immediate left or right of the driver.
13. Do not enter into conversation with the driver while the bus is in motion, but report any emergency to them at once.
14. Be respectful to your bus driver/monitor. They have a very important task to perform and need your help.
15. Be prompt and orderly and courteous at emergency drills. They are the same as fire drills in the school buildings. In the event of an actual emergency, emergency exit procedures, as established by the emergency exit drills, will be followed.
16. No student shall open a window on the school bus without first getting permission from the school bus driver.
17. No student shall at any time extend their head, hands, or arms out of the window, whether the school bus is in motion or standing still.
18. Students must see that they have nothing in their possession that may cause injury to another such as sticks, breakable containers, any type of firearms, straps or pins extending from their clothing. Also no animal is permitted on the bus, except for companion animals.
19. Each student must see that their books and personal belongings are kept out of the aisle. Special permission must be granted by school authorities to transport any large items.
20. Students are to assist in keeping the bus clean by keeping their waste paper off the floor. Students must also refrain from throwing refuse out of the window.
21. There will be no eating or drinking on the school bus.
22. There will be NO SMOKING OR LIGHTING MATCHES AT ANY TIME on the bus (R. I. Public Law). The 60-gallon tank under the bus contains a dangerous cargo that could be ignited inadvertently with lethal force.
23. The use of alcohol or drugs on a school bus will not be tolerated.
24. Students are not to run errands between the bus stop and their home.
25. Guardians of students found damaging buses will be responsible for proper reimbursement to the school district.
26. Students' misconduct on a school bus will be grounds for removal.

PROGRESSIVE DISCIPLINE CODE FOR SCHOOL BUS TRANSPORTATION

- Students will be referred to the Administration and guardian(s) will be notified. Suspension from riding the bus may occur.
- Students will be suspended from riding the bus for two (2) days. Administration will notify guardians and follow school procedure as is done in any discipline problem.

- Students will be suspended from riding the bus for two (2) weeks. Note: After the third offense, the guardians or guardian of the student must contact the Administration and arrange for an appointment before the student is allowed back on the bus.

Please refer to the Transportation Policy (<http://nprovschools.org/wp-content/uploads/2021/10/Transportation-Policy-12.18.2019.pdf>) for Bus Procedures and Code of Conduct for Pupils.

Code of Honorable Conduct

Students shall conduct themselves to comply with the following Code of Honorable Conduct.

A student shall:

- attend school regularly and punctually
- be diligent in their studies
- cooperate fully with all school personnel and classmates
- respect the rights and property of others
- comply with school rules
- be accountable to teachers for their conduct
- follow through with basic student responsibilities

Positive Behavior Intervention and Supports (PBIS)

“PBIS is a systems change method that promotes positive behaviors in students. Strategies are developed that manage student behavior in classroom settings and outside of classroom settings. It is an all-encompassing system of behavior management where all parties involved are on board, so that behavior management is not produced in a piecemeal way. Instead, all students in a school are accountable with support to behave in ways that positively affect them personally, academically, socially, and from a health perspective. PBIS is designed to positively affect not only the student behavior, but student quality of life.”

Cafeteria Expectations

North Providence High School has a policy of a closed lunch period for all students. All food and drink consumed at North Providence High School must be consumed in the cafeteria.

Students are expected to:

- Display polite and orderly behavior.
- Take a place in line without cutting in.
- Deposit trash in the appropriate barrels.
- Clean the lunch table before leaving the cafeteria.

- Refrain from littering and throwing food or any object.
- Respect the rights of those who will be using the same facility.

Lavatories are open in the cafeteria area. No other lavatories are to be used by students during their lunch periods. Because of disturbance to classroom instruction, students are not permitted to wander through the corridors or go to lockers during lunch periods.

Hallway Expectations

Students are to stay out of the halls during all class periods unless they have a pass from a staff member. **Students who are tardy to school must enter the building and report to the main office.** Students who are found in the corridor without a pass will earn detention. Students found loitering and/or impeding the flow of traffic will face disciplinary action.

All NPHS students will:

- Actively proceed to class.
- Keep the hallways and lockers clean.
- Use appropriate language and volume.
- Show consideration for the emotional and physical space of others.
- Respond to the directions of school personnel.
- No one is to be in the hallway the first 10 minutes of a period and the last 10 minutes of a period unless it is an emergency.

Dress Code

North Providence Public Schools is committed to being a diverse and inclusive community and respects students' rights to express themselves through their dress.

As such, the responsibility for the dress and appearance of the students will rest with individual students and their parents. They have the right to determine how the student will dress provided that their attire meets minimum requirements for health and safety and does NOT:

- Defame, demean or promote violence or aggression against any individual or group
- Promote the use of alcohol, drugs, or tobacco products
- Reference sexually provocative or explicit content
- Cause disorder or disruption in the school

Guidelines for student dress, which will be developed and enforced by the administration in individual schools, shall be written in a manner free from discrimination based on race, color, creed, religion, ancestry, national origin, sex, gender identity or expression, sexual orientation, marital status, genetic information, disability, pregnancy or a related condition, veteran status, age, or homelessness.

School administrators are authorized to take action when students' attire does not meet the stated requirements. Enforcement of the dress code should be done in the least restrictive manner to reduce

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disruption to the student's school day, minimize the loss of instructional time, and preserve the respect and dignity of both the student and the school community.

Student dress should not pose a clear and present danger to the student's health and safety, cause interference with school work, or create a classroom or school disorder.

(<https://nprovschools.org/wp-content/uploads/2025/02/Dress-Code-Policy-Students-1.29.25.docx.pdf>)

Student Parking Expectations

Students are encouraged to use the bus transportation provided by the school district. If a student wishes to drive a vehicle to school they must follow student parking regulations.

Parking on school grounds is a privilege. Parking space is limited; therefore, parking registration will be given to seniors first, then juniors, then sophomores, etc. Students are required to complete a parking application, which includes a copy of their license and registration. Students not registered to park must find their own transportation to school if they are not on the bus route. Students driving cars to school have the responsibility of maintaining safety standards and observing the following regulations. *Students must pay a \$1 user fee for the parking.*

1. Cars illegally parked—including visitor parking spots—will be towed.
2. No student car will be admitted to the lot without a registration ticket displayed. Students may obtain registration tickets during the first month of school. If a student takes an unregistered car to school, it is the responsibility of the student to inform the office upon arrival to school. Failure to do this may result in parking privileges being revoked.
3. Reckless operation or excessive speed will result in students losing their privilege to use the lot and referral to appropriate authorities.
4. Students are not to loiter in cars or drive on campus between 7:35 a.m. and 1:55 p.m.
5. Books and personal belongings should be kept in school lockers—not in cars.
6. *The school will not assume responsibility for any damage to the car or its contents.*

Lockers

All lockers are property of the North Providence School Department and are subject to inspection by authorized school personnel and law enforcement officers. Anything posted in or on lockers that graphically or symbolically promotes sex, drugs, alcohol, or violence is prohibited. Lockers are not to be written on, scratched, or otherwise defaced. Anyone found responsible for locker damage will be held financially accountable. Students are responsible for all books, clothing, and other items stored in the

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locker. NORTH PROVIDENCE HIGH SCHOOL assumes NO responsibility for lost or stolen items. However, the administration does urge students to notify their assistant principal and file a theft report if necessary. Students who wish to have a lock on their locker will be issued a school lock for the cost of \$1. If the student loses the lock, the replacement cost is \$5. Students who do not use a lock are fully responsible for their property and school textbooks.

No more than one student will be assigned to a locker; each student will use only the assigned locker. Students are cautioned NOT to give their lock combinations to other students. The locker number and combination will be registered with the main office. Lockers in need of repair must be reported immediately to the student's assistant principal.

In January 1985, the United States Supreme Court ruled that school officials have the right to search students under their jurisdiction when there are "reasonable grounds for suspecting that the search will reveal evidence that the student has violated or is violating either the law or the rules of the school," and the search is conducted in a reasonable manner.

[New Jersey v. T.L.O., 469 U.S. 325, 105 S.Ct. 733, 744; 1985]

Assembly Behavior Guidelines

Different kinds of performances warrant different kinds of behavior. What is acceptable at an athletic contest or rock concert is not appropriate at a choral concert or school assembly. Please observe the following guidelines during our school assemblies. Help us to continue the North Providence High School tradition and outstanding reputation.

1. Upon administrative direction, students should report to the auditorium in order to be seated before the program begins.
2. Students should remain seated with their class until they are dismissed.
3. Feet belong on the floor and not on or draped over the front or adjoining seats.
4. The audience should be quiet and avoid unnecessary comments or noises so as not to detract from the program or prevent others from enjoying it.
5. Food and/or beverage are not permitted at any assembly.
6. Students will not be admitted after the program has begun.
7. Students who are removed from an assembly will face disciplinary action.

Corridor Pass Expectations

Students are not allowed out of class without an official school pass.

There will be no passes given the first 10 minutes of every period and last 10 minutes of every period (except for emergencies).

Social Suspension Policy

Students receiving social suspension will be ineligible to attend or participate in ALL co-curricular activities. Students will receive social suspensions for failing to meet behavioral, academic and/or attendance standards. Social suspensions will last for a determined number of calendar days.

Attending and/or participating in co-curricular activities is a privilege for NPHS students. The student is representing NPHS; therefore, any student who consistently violates the rules and regulations at NPHS is subject to disciplinary actions, which include a social suspension from all NPHS co-curricular activities for an amount of time to be determined by the school's administration.

Social Suspension means that a student is not eligible to participate in any school sponsored co-curricular activities both on and off campus, including proms, post proms, class trips, athletic events, and other events for a certain length of time. If a student attempts to attend an event while on social suspension, that student will be subject to disciplinary action including suspension from school and/or an extension of the social suspension.

The administration reserves the right to include participation in RIIL athletic games/practices as part of social suspension. The administration reserves the right to place a student on social suspension prior to/after published deadlines.

A student will be placed on indefinite and irrevocable social suspension if they have missed 3 or more PBGR deadlines. See Senior Project Handbook for further details.

Students must be in good academic standing to attend any school sanctioned functions (has not failed 3 or more courses during a marking period).

Social suspension will begin on *October 1 and/or homecoming weekend*) and will include any student who has accumulated *any of the following*:

- ☐ 5 or more unexcused tardies to school
- ☐ 2 or more suspensions (in-school or out-of-school)
- ☐ 2 or more unexcused absences from school
 - Medical excuses must be submitted in accordance with the attendance regulations on page 19.

By *December 1* and/or winter ball ticket sales

- ☐ 10 or more unexcused tardies to school
- ☐ 5 or more suspensions (in-school or out-of-school)
- ☐ 6 or more unexcused absences from school
 - Medical excuses must be submitted in accordance with the attendance regulations on page 19.

By *February 1*:

- ☐ 15 or more unexcused tardies to school
- ☐ 8 or more suspensions (in-school or out-of-school)

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- ☐ 10 or more unexcused absences from school
 - Medical excuses must be submitted in accordance with the attendance regulations on page 19.

By April 1 and/or Prom ticket sales:

- ☐ 20 or more unexcused tardies to school
- ☐ 10 or more suspensions (in-school or out-of-school)
- ☐ 14 or more unexcused absences from school

Medical excuses must be submitted in accordance with the attendance

Students who are not up to date and/or proficient with academic requirements, including grade 12 PBGR deadlines/components, may be precluded from participating in athletics and other co-curricular activities, including but not limited to proms, winter ball, homecoming, senior activities, clubs, organizations and other school events, until all appropriate requirements are met.

Plagiarism and Academic Honesty

The North Providence Public schools expects and requires academic integrity. Students involved in cheating and/or plagiarism issues will be subject to appropriate behavioral consequences. Additionally, they will be required to complete the work in a timely manner as determined by the teacher and building administrator to allow for a true measurement of student achievement.

Academic dishonesty occurs when students obtain or assist others in obtaining credit for work which is not their own. This includes, but is not limited to, the copying of homework, the submission of test answers from sources other than those allowed, unauthorized pre-knowledge of test materials, and plagiarism or any other submission of work not original to the student submitting the work. The use of foreign language translators are prohibited and considered a violation of the academic honesty policy. The teacher assigning the work will be responsible for determining the validity of submitted pieces and will apply disciplinary actions warranted. When a teacher finds reason to believe a student or group of students has violated the academic honesty policy, the following consequences will apply per the North Providence School District Grading and Achievement Policy.

Plagiarism is a term that refers to the stealing of words or ideas from someone else without giving credit to that person. Plagiarism is the act of taking and using as one's own work another's published or unpublished thoughts, ideas, and/or writings. This definition includes computer programs, drawings, artwork and all other types of work, which are not one's own. Types of plagiarism include word-for-word, mosaic (rearrangement or rewording), and indirect (paraphrasing). Material taken from another source without documentation may include, but *is not limited to*:

- Failing to cite with quotation marks the written words or symbols of another;
- Failing to footnote the author and source of materials used in a composition;
- Failing to cite research materials in a bibliography or works cited;
- Failing to cite a person who is quoted;

- Failing to cite an author whose works are paraphrased or summarized;
- Presenting another person's creative work or ideas as one's own in essay's, poems, music, art, computer programs, or other projects;
- Copying or paraphrasing ideas from literary criticisms or study aids without documentation.

Academic dishonesty occurs when students obtain or assist others in obtaining credit for work which is not their own. Students are expected to conduct themselves to the highest standards of personal integrity. Students must adhere to the rules prohibiting academic dishonesty and to resist peer pressure to violate these high standards of integrity. Students are not expected to use dishonest methods to fulfill academic expectations and responsibilities.

Whenever students have any questions about this procedure or any procedure, they should ask their teachers, counselors, or administrators.

The penalties for plagiarism and academic dishonesty are as follows:

- First offense: automatic grade of zero for that assignment and a guardian conference
- Subsequent offenses: automatic grade of zero for that assignment along with disciplinary action including suspension

[NORTH PROVIDENCE PUBLIC SCHOOLS ARTIFICIAL INTELLIGENCE \(AI\) POLICY](#)

(see full policy on the district website, <http://nprovschools.org/>)

Unauthorized Electronic Devices

PHONES/ELECTRONIC DEVICES (<http://nprovschools.org/district-policies>)

Pagers, cell phones and any electronic devices are not to be used in school, in compliance with Rhode Island State Law. The administration urges parent/guardian support in the issue of cell phones. It is understood that a child possesses a cell phone to keep in touch with a guardian at all times; but during the school day, it is imperative that guardians contact the office to get in touch with their child and not call the child's cell phone directly. Receiving telephone calls during the school day is disruptive to the educational process. Cell phones must be kept away and turned off; it must not be seen, heard, or used during the school day. Students are not allowed to use any personal electronic devices during the school day unless authorized by administration and teacher. *Due to the magnitude of this societal issue, students will be suspended for **defiance of authority** if adherence to this policy is not followed. In addition, students found utilizing electronics during the school day will be suspended.*

- ❏ Sexually explicit pictures/images on any device on school grounds is prohibited
- ❏ Possession of sexually explicit digital pictures is prohibited
- ❏ Sending, sharing, viewing, or possessing material of a sexual nature in electronic or any other form on a computer, cell phone, or other electronic device is prohibited
- ❏ Any violation will be reported to the police and may constitute a crime

Students will be required to either place their phone in a phone locker in each classroom OR they may turn their phone off and store it in their backpack and out of sight during class time. Use of personal electronic devices may be allowed in the cafeteria and in the corridor during passing time.

If an electronic device is seen or heard during the classroom setting, it will result in the following:

a. First offense:

- i. Phone/electronic device is confiscated for the day and returned to the student at the end of the day in the main office
- ii. Phone call to parent/ guardian

a. CONSEQUENCE FOR NOT TURNING IN PERSONAL ELECTRONIC DEVICE

- i. 1 day of In School Suspension (TLC)

b. Second Offense:

- i. Phone/electronic device is confiscated for the day and returned to the student at the end of the day in the main office
 1. Phone call to parent/ guardian
 2. Student also must serve 3 hours of detention

a. CONSEQUENCE FOR NOT TURNING IN PERSONAL ELECTRONIC DEVICE or NOT ATTENDING DETENTION

- i. 2 days of In School Suspension (TLC)
- ii. Social Suspension for 15 days

c. Third Offense:

- i. Phone/electronic device is confiscated for the day and returned to the student at the end of the day in the main office
 1. Phone call to parent / guardian
 2. Student is placed in In School Suspension (TLC) for 1 day
 3. Social Suspension for 15 days

a. CONSEQUENCE FOR NOT TURNING IN PERSONAL ELECTRONIC DEVICE

- i. 3 Days of In School Suspension (TLC)
- ii. Social Suspension for 25 days

d. Fourth and Subsequent Offense:

- i. Phone/electronic device is confiscated for the day and returned to the student at the end of the day in the main office
 1. Phone call to parent / guardian
 2. Student is placed in In School Suspension (TLC) for 2 days
 3. Social Suspension 25 days

Obligations

Any student having an obligation to the school, including but not limited to restitution for books, uniforms, equipment, dues and fines, may be subject to social suspension until obligations have been fulfilled. Senior obligations must be fulfilled prior to graduation.

Cyberbullying

Any form of harassment using electronic devices, commonly known as cyberbullying, by students is prohibited. Cyberbullying is the use of any electronic communication device to convey a message in any form (text, image, audio, or video) that defames, intimidates, harasses, or is otherwise intended to harm, insult, or humiliate in a deliberate, repeated, or hostile and unwanted manner under a person's true or false identity. In addition, any communication of this form which disrupts or prevents a safe and positive educational environment may also be considered cyberbullying. Students who make a report are expected, but not required, to preserve evidence of cyberbullying. For example, a student may save or bring a copy of an email, text message, voicemail, or other electronic transmission that the student believes was intended to harm, insult, or humiliate. Students whose behavior is found to be in violation of this policy will be subject to disciplinary action.

Rhode Island Safe Schools Act- Statewide Bullying Policy

This Statewide Bullying Policy is promulgated pursuant to the authority set forth in §16-21-34 of the General Laws of Rhode Island. Known as the Safe School Act, the statute recognizes that the bullying of a student creates a climate of fear and disrespect that can seriously impair the student's health negatively affects learning. Bullying undermines the safe learning environment that students need to achieve their full potential. The purpose of the Policy is to ensure a consistent and unified statewide approach to the prohibition of bullying at school.

Nothing in this policy prohibits the North Providence School Department from complying with federal antidiscrimination laws

DEFINITIONS

BULLYING means the use by one or more students of a written, verbal or electronic expression or a physical act or gesture or any combination thereof directed at a student that:

- a. Causes physical or emotional harm to the student or damage to the student's property;
- b. Places the student in reasonable fear of harm to himself/herself/them or of damage to his/her/their property;
- c. Creates an intimidating, threatening, hostile, or abusive educational environment for the student;
- d. Infringes on the rights of the student to participate in school activities; or
- e. Materially and substantially disrupts the education process or the orderly operation of a school.

The expression, physical act or gesture may include, but is not limited to, an incident or incidents that may be reasonably perceived as being motivated by characteristics such as:

Race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression or mental, physical, or sensory disability, intellectual ability or by any other distinguishing characteristic.

Bullying most often occurs as repeated behavior and often is not a single incident between the bullying/cyber-bullying offender(s) and the bullying victim(s).

CYBER-BULLYING means bullying through the use of technology or any electronic communication, which shall include, but not be limited to, any transfer of signs, signals, writing, images, sounds, data, texting or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo optical system, including, but not limited to, electronic mail, Internet communications, instant messages or facsimile communications.

Forms of cyber-bullying may include but are not limited to:

- a. The creation of a web page or blog in which the creator assumes the identity of another person;
- b. The knowing impersonation of another person as the author of posted content or messages; or
- c. The distribution by electronic means of a communication to more than one person or the posting of materials on an electronic medium that may be accessed by one or more persons, if the creation, impersonation, or distribution results in any of the conditions enumerated in clauses (a) to (e) of the definition of bullying.

AT SCHOOL means:

- a. on school premises,
- b. at any school-sponsored activity or event whether or not it is held on school premises,
- c. on a school-transportation vehicle,
- d. at an official school bus stop,
- e. using property or equipment provided by the school, or
- f. acts which create a material and substantial disruption of the education process or the orderly operation of the school.

SCHOOL CLIMATE

Bullying, cyber-bullying, and retaliation against any person associated with a report of bullying or the investigation thereof is prohibited in all schools that are approved for the purpose of the compulsory attendance statute (§§16-19-1 and 16-19-2). School staff shall take all reasonable measures to prevent bullying at school. Such measures may include professional development and prevention activities, parental workshops, and student assemblies among other strategies. School faculty, administration and staff, at all times, will model courteous behavior to each other, to students, and to school visitors.

Abusive or humiliating language or demeanor will not be accepted. Additionally, students and their families are expected to exhibit courteous behavior to all members of the learning community in school and at school sponsored events.

POLICY OVERSIGHT and RESPONSIBILITY

The school principal, director, or head of school shall be responsible for the implementation and oversight of this bullying policy. The school principal, director, or head of school shall provide the superintendent, school committee and/or school governing board with a summary report of incidents, responses, and any other bullying-related issues at least twice annually.

For public schools, the prevention of bullying shall be part of the school district strategic plan (§ 16-7.1-2(e)) and school safety plan (§16-21-24).

INFORMATION DISSEMINATION

The school principal, director or head of school shall ensure that students, staff, volunteers, and parents/legal guardians are provided information regarding this Policy. This information shall include methods of discouraging and preventing this type of behavior, the procedure to file a complaint, and the disciplinary action that may be taken against those who commit acts in violation of this policy.

This policy shall be:

- a. Distributed annually to students, staff, volunteers, and parents/legal guardians
- b. Included in student codes of conduct, disciplinary policies, and student handbooks
- c. A prominently posted link on the home page of the school /district website

REPORTING

The school principal, director or head of school shall establish, and prominently publicize to students, staff, volunteers, and parents/guardians, how a report of bullying may be filed and how this report will be acted upon (See attached sample Report Form). The victim of bullying, anyone who witnesses an incidence of bullying, and anyone who has credible information that an act of bullying has taken place may file a report of bullying. Any student or staff member who believes he/she/they is/are being bullied should immediately report such circumstances to an appropriate staff member, teacher or administrator.

Parents/Guardians of the victim of bullying and parents/ guardians of the alleged perpetrator of the bullying shall be notified within twenty-four (24) hours of the incident report. When there is a reasonable suspicion that a child is either a bully or a victim of bullying, the parents/ guardians of the child will be notified immediately by the principal, director or head of school.

Responsibility of Staff: School staff, including volunteers, who observe an act of bullying or who have reasonable grounds to believe that bullying is taking place must report the bullying to school authorities. Failure to do so may result in disciplinary action.

Responsibility of Students: Students who observe an act of bullying or who have reasonable grounds to believe that bullying is taking place must report the bullying to school authorities. Failure to do so may result in disciplinary action. The victim of bullying, however, shall not be subject to discipline for failing to report the bullying. Student reports of bullying or retaliation may be made anonymously, provided, however, that no disciplinary action shall be taken against a student solely on the basis of an anonymous report.

Prohibition against Retaliation: Retaliation or threats of retaliation in any form designed to intimidate the victim of bullying, those who are witnesses to bullying, or those investigating an incident of bullying shall not be tolerated. Retaliation or threat of retaliation will result in the imposition of discipline in accordance with the school behavior code.

False Reporting/Accusations: A school employee, school volunteer or student who knowingly makes a false accusation of bullying or retaliation shall be disciplined in accordance with the school behavior code.

Reports in Good Faith: A school employee, school volunteer, student, parent/ legal guardian, or caregiver who promptly reports, in good faith, an act of bullying to the appropriate school official designated in the school's policy shall be immune from a cause of action for damages arising from reporting bullying.

INVESTIGATION/RESPONSE

The school principal, director or head of school shall promptly investigate all allegations of bullying, harassment, or intimidation. If the allegation is found to be credible, appropriate disciplinary actions, subject to applicable due process requirements, will be imposed. The School Resource Officer or other qualified staff may be utilized to mediate bullying situations. The investigation will include an assessment by the school psychologist and/or social worker of what effect the bullying, harassment or intimidation has had on the victim. A student who engages in continuous and/or serious acts of bullying will also be referred to the school psychologist and/or social worker.

Police Notification: Immediate notification of the local law enforcement agency will be made when circumstances warrant the pursuit of criminal charges against the perpetrator. **Protection:** If a student is the victim of serious or persistent bullying:

- a. The school principal, director or head of school will intervene immediately to provide the student with a safe educational environment.
- b. The interventions will be developed, if possible, with input from the student, their parent/guardian, and staff.
- c. The parents/ guardians of a victim shall also be notified of the action taken to prevent any further acts of bullying or retaliation.

DISCIPLINARY ACTION

The disciplinary actions for violations of the bullying policy shall be determined by the school/district appropriate authority. Disciplinary actions for violations of the bullying policy shall balance the need for accountability with the need to teach appropriate behavior. The severity of the disciplinary action shall be aligned to the severity of the bullying behavior. The range of disciplinary actions that may be taken against a perpetrator for bullying, cyberbullying or retaliation shall include, but not be limited to:

- a. Admonitions and warnings
- b. Parental/ Guardian notification and meetings
- c. Detention
- d. In-school suspension
- e. Loss of school-provided transportation or loss of student parking pass
- f. Loss of the opportunity to participate in extracurricular activities
- g. Loss of the opportunity to participate in school social activities
- h. Loss of the opportunity to participate in graduation exercises or middle school promotional activities
- i. Police contact
- j. School suspension: No student shall be suspended from school unless it is deemed to be a necessary consequence of the violation of this Policy.

SOCIAL SERVICES/COUNSELING Referral to appropriate counseling and/or social services currently being offered by schools or communities shall be provided for bullying victims, perpetrators and appropriate family members of said students.

SOCIAL NETWORKING Students shall be prohibited from accessing social networking sites in school, except for educational or instructional purposes and with the prior approval from school administration.

OTHER REDRESS This section does not prevent a victim of bullying, cyber-bullying or retaliation from seeking redress under any other available law, either civil or criminal. This section does not create or alter any tort liability.

See full policy on district website. (<http://nprovschools.org/district-policies>)

Hazing

Please refer to the District Hazing Policy located at nprovschools.org.

When principals have verified that hazing incidents have occurred, consequences may include short/long term suspension from school and co-curricular activities/athletics. Students may also be required to complete appropriate educational sensitivity training. Hazing incidents may result in the involvement of police and DCYF.

Guidelines for Social Events

1. The school administration has authority to control student conduct which directly relates to the school and its efficiency. Rules and regulations may be imposed to ensure proper discipline and decorum in the classroom, on campus, and at school-related activities. The physical boundaries of a school do not represent the limits of its authority to control the conduct of its students. Conduct that occurs off campus or at non-school related activities may be subject to discipline by the school if the conduct has a direct and immediate effect on the discipline or general welfare of the school.
2. Functions held away from school are subject to all the rules for student behavior at social functions and will be considered as if they were on school grounds.
3. Under no circumstances will a student be allowed to re-enter a function once they have left. The student must leave the grounds immediately.
4. Students must be eligible and not be on social suspension.
5. If a student is deemed socially suspended less than 8 calendar days prior to a scheduled event, payment for that event will not be refunded.
6. Admission to dances closes one ~~half~~ hour after the start of the dance (parents will be called if students have not arrived within one hour of the start). Only students with tickets whose name appears on the list will be admitted. Tickets are non-transferable.
7. No one will be allowed to leave a dance before the scheduled conclusion. If a student does leave the dance without the knowledge of the chaperone, the student must leave the grounds where the dance is being held, the chaperone will notify parents/guardians and the student will be referred to the deans for disciplinary action.
8. Evening events cannot exceed a 25 mile radius.

Dance Rules

1. Dances sponsored by NPHS are open to all NPHS students and a limited number of guests. Some dances are limited to certain grades. For example, Junior Prom is open to ticket purchase by all juniors, though other grades may attend if invited by a junior.
2. Dance tickets must be purchased in advance. All attendees must adhere to the dance contract.
3. **NO TICKETS** will be sold at the door.
4. Students on ***SOCIAL or ACADEMIC SUSPENSION*** cannot attend school dances.
5. Any form of dancing (i.e. break dancing, slam dancing, grinding) that is deemed to be dangerous or inappropriate will not be tolerated. This includes sexually explicit or violence oriented dancing. All dancing must be done face to face.

6. Repeat offenders will have their parents notified and will be asked to leave the dance. Such students risk losing the privilege of attending future dances or events.
7. Appropriate dress is required for school dances. Students who are not dressed appropriately (as determined by the NPHS Administration) will be sent home and will not be allowed to attend the next dance.
8. NPHS students are responsible to make certain their guests are appropriately dressed and that they are aware of the behavior and dance guidelines.
9. Any student for whom there is reasonable suspicion of being under the influence of illegal substances, prior to or during school sponsored activities, may be asked to submit to a breathalyzer test.
10. Functions held away from the school are subject to all of the rules for student behavior at social functions and will be considered as if they were on school grounds.
11. Students must be in school the day of an event by 8:15 A.M. and are **NOT ALLOWED TO BE DISMISSED EARLY** from school on the day of a dance or on the last day of school before the dance.
12. Admission to dances closes one half hour after the start of the dance (parents will be called if students have not arrived within one hour of the start). Only students with tickets whose names appear on the list will be admitted. Tickets are not transferable.
13. No one will be allowed to leave a dance before the scheduled conclusion. If a student does leave the dance without permission, the chaperone will notify parents/guardians and the student will be referred to Student Management for disciplinary action. Under no circumstances will a student be allowed to re-enter a function once they have left. A parent or guardian will be called for a ride or permission to leave the dance.
14. The administration reserves the right to inspect vehicles of any and all students attending dances
15. Students who are in middle or elementary school may not attend NPHS dances. Similarly, guests may not be over the age of 20. Anyone who has previously been excluded from NPHS for disciplinary reasons may not attend.
16. Any student who wishes to bring a guest to the dance, who is not a NPHS student, must turn in a completed GUEST FORM to Student Management. GUEST FORMS can be found in the offices. The deans must approve the guest form prior to attendance at the dance. All forms are due when purchasing a ticket. No forms will be accepted the day of the dance. Guests must provide valid ID or school ID.

Post-School Supervision

Pick-ups: Parents/guardians will be instructed to pick up students in the same location they drop off in the morning. **At 2:00 p.m. all students must leave the building unless supervised by a staff member.** All students waiting for a ride in the building after 2:15 will be required to wait in the student waiting area.

Health Services

The Nurse/Health Office is open the entire day for the convenience of a student or staff member who becomes ill or wants a conference with the school nurse. Students who become ill during school must request a pass to the Nurse/Health Office from the classroom teacher whose class will be missed. The nurse processes dismissals when a student has been injured or becomes ill. Guardians are notified and arrangements for transportation and further medical care are needed. It is imperative that the school has a record of an emergency telephone number. The school nurse assumes responsibility only until the guardian, guardian or family physician takes over.

All medical excuses for gym should be presented to the school nurse and necessary temporary re-assignments will be made and a copy of the excuse will be given to the respective teacher. Students with exclusions for less than two (2) weeks will report to Physical Education classes as scheduled. Students with exclusions for more than two weeks will be scheduled to study. It is the responsibility of the student to take an exclusion to the nurse and appropriate teacher promptly after the medical exclusion is issued.

Medical excuses for absences should also be brought to the nurse on the day the student returns to school after illness.

MEDICATIONS

From time to time it may be necessary for your child to take medications for a medical condition. We ask that you follow the guidelines when it is necessary that medication be administered during the school day.

1. The North Providence Medication Request and Authorization form must be completed for all prescription and over-the-counter medication.
2. All medications, including inhalers, should be kept with the school nurse. If a student is self-administering any medications, please inform the school nurse of this in detail. If a student is carrying medication on his/her person, please inform the school nurse. We do not advise self-administration of medication or those students carry medications on their person.
3. All medications should be delivered to the school nurse by the student's guardian/guardian—not by the student themselves unless they are a legal adult. The school nurse may have questions regarding the medication that the child may not be able to answer.
4. Please keep the school nurse informed of changes in any medication—dosages, time the medication is to be taken, etc.
5. To best ensure that the school nurse administers the student's medication, please make every effort to request that your physician prescribe the medication so that it is taken during the time the school nurse is available. We make every effort to accommodate all medication requests.

Please contact the school nurse to discuss this prior to sending medications to school.

The above guidelines are offered as a safeguard for you and the student. We take our responsibility in this regard most seriously and we request everyone's assistance and cooperation in this matter. Please do not hesitate to contact the school nurse if you have any questions regarding this or other health issues.

Library Media Center

North Providence High School houses a state-of-the-art library media center that is considered our largest classroom and provides valuable learning opportunities for our students. Students are strongly encouraged to utilize the resources available to them in our library for independent research as well as for the many group research projects that are assigned to them.

The library is open and available for student use during school hours. Additionally, the library media specialist is available after school every Tuesday during the assigned coaching period. Freshmen are introduced to the library through an orientation program conducted through the Literacy Skills classes at the beginning of the school year. Computers are available for students to do research via the Internet, check information in our on-line library catalog, or type their research papers.

Library Media Center Rules and Procedures

1. Students are required to conduct themselves in a quiet and orderly manner.
2. Students must cooperate with all library media staff.
3. Students must check out all materials before leaving the library media center.
4. All the circulating materials can be checked out for a two-week period. During the same interim any students can check out a maximum of three books in the same subject area.
5. Student ID card is required to check out the library materials.
6. Students are responsible for all borrowed materials and their return.
7. Food and beverage are not allowed in the library media center.
8. Any student damaging or abusing the library media center furniture, books, or equipment will be responsible for the cost of repairs.

Computer / Technology Resources Authorized User Policy

The North Providence School District recognizes the need for computers, electronic communications, and Internet access systems and the vital role they play in assisting District employees and other authorized users in providing numerous public services for education. The District provides computers, electronic communications, and Internet access systems as tools that will assist employees in providing these services as part of their daily functions. Be advised that if the District or its Communications Department staff discovers evidence of misuse, illegal activity, or any activity that violates any of the District policies and procedures, or an individual school technology policy, the District may consider appropriate corrective action, discipline, and/or disclosure of evidence to law enforcement officials. All information and communication on the District technology system is the

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property of the North Providence School District and there is no expectation of privacy. While respecting the privacy of our authorized users, the North Providence School District is also concerned with protecting and securing itself and its computerized information. The District needs to maintain a high level of professionalism and therefore needs to monitor and manage the use of its resources in a manner that will maximize business and educational operations. All policies and procedures pertaining to the District networks and devices shall be described in its “North Providence School Districts Information Security Policy” that is located on the District Web-site and on hard copy held by Human Resources for distribution to new employees of the district.

- This policy is applicable to all authorized users that have access to a District owned or sponsored computer, software, and network facilities which consequently may have access to electronic mail, online services, and the use of shared folders and documents.
- The purpose of this policy is to define the rules of conduct and behavior of all North Providence School District authorized users when utilizing the District electronic communications (email), Internet, phone, and network systems. The rules apply to access of the District technology resources at any location, from any device, via wired or wireless connection.
- Certain approved users may be assigned to open or restricted Internet access where such access is essential to the performance of that user’s duties.
- Request for Internet access to sites that are blocked by the District for educational purposes shall request approval following the Districts approved “School Internet Content Filtering Policy” posted on the District website. Access for staff members’ related activity for an approved user must be done in writing by the approved user’s Principal or Department Chair to the Director of Communications.
- The provisions of this policy shall apply to the whole of the District, its District associates and all authorized users utilizing any District provided computer, software, network service, or any other school District information system or service.
- All users are reminded that electronic communications and Internet access is subject to all applicable Federal, State and local laws, regulations, ordinances, or policies.
- Authorized users are responsible for observing copyright and licensing agreements that may apply when downloading files, documents, and software.
- The provisions of this policy shall apply to the whole of the District, its District associates and employees, and to any vendor and/or contractor or consultant utilizing any District provided Wi-Fi, computers, including laptops, MDT’s, either on or off district premises, during or outside of normal working hours.
- All email, electronic, and/or phone correspondence sent and received by District employees for:
 - All School Department business
 - All correspondence between District employees and students
 - All correspondence between District employees and parents or guardians
 - All correspondence between District employees and medical professionals.
 - All correspondence between District employees and any Federal, State, and local officials **SHALL BE DONE USING THEIR DISTRICT PROVIDED EMAIL ACCOUNT**

At no time shall an employee use a personal Email account or phone to conduct any District business

listed above

For the full policy please visit the District's website
(<http://nprovschools.org/wp-content/uploads/2021/10/Authorized-User-Policy-2020.pdf>)

Public Address System

The public address system is used for announcements that have all-school interest. All announcements must be approved by a member of the administration and be in the main office by 2 p.m. the day before broadcast. The announcers are members of the Broadcasters Club.

Textbooks--Issued And Returned

Textbooks are furnished by the Town of North Providence to each student attending school. Each classroom teacher issues the books. These books should be covered, handled with care, and returned to the classroom teacher at the end of the school year; when the subject has been completed; or when the student withdraws. Payment will be required for lost or damaged books, and it is expected that these will be completed by the end of each grading period. If a student loses a textbook, they should report this to the classroom teacher. The student should check the Lost and Found Department. If the book has not been found or returned, the student must pay for the lost book before another book can be issued. If the lost/paid book is then returned to the teacher, the faculty treasurer will refund the amount paid. The fee for a lost textbook is the current full price of a new textbook. The fee for a damaged textbook is one-half the current price of a new textbook, or a mutually agreed upon amount. Determinations will be made by the assistant principal. Appeals can be made first to the assistant principal and then in writing to the principal. The school reserves the right to prohibit a student from participating in extracurricular activities (including, but not limited to, athletics, dances, proms, etc.) if a student has not reimbursed the school within ten (10) days of being notified of an outstanding balance.

North Providence Youth Commission

Students who participate in and successfully complete the requirements of the North Providence Youth Commission can earn one-half elective credit towards graduation. The NP Youth Commission serves to institute positive change and honor our community through representing the youth voice. Students will be afforded the opportunity to better the lives of themselves and their peers while assisting with and implementing meaningful community service learning projects, as well as provide a public voice to impact positive change within our community. In addition to earning credit towards graduation, students will gain valuable leadership and life experience. Requirements include successful participation in a yearly Summer Leadership Academy, regular attendance at Youth Commission meetings, and completion of an individual/team community service learning project. Acceptance and successful completion are determined solely by the Director of the Youth Commission.

(Approved by the North Providence School Committee 11-17-2010)

Student Assistance Program

The Student Assistance Program is a prevention and early intervention program designed to help students make healthy decisions. The Student Assistance Counselor is a professional who is available five days a week at North Providence High School. The program provides supportive counseling services as well as alcohol and drug education and smoking cessation groups to students in our school.

NPBS Valedictorian & Salutatorian Criteria

In selecting students to represent our school as valedictorian and salutatorian, NPBS believes the following criteria to be essential to the fulfillment of our school's Mission, as well as a reflection of the Core Values & Beliefs articulated by our school community.

Students must meet all of the following criteria.

Valedictorian

- 1) Ranked #1 in the graduating class based on Grade Point Average (GPA)
- 2) Active member of the NPBS National Honor Society
- 3) Maintains regular attendance; not classified as chronically absent

Salutatorian

- 1) Rank #2 in the graduating class based on Grade Point Average (GPA)
- 2) Active member of the NPBS National Honor Society
- 3) Maintains regular attendance; not classified as chronically absent

Behavioral Consequences

Assignment to After-School Detention	
1 Hour	• Failure to report to teacher detention • 4 or more unexcused latenesses
1 - 3 Hours	• Chronic tardiness to class • Use of illegal pass slips
5 Hours	• Failure to report to an assigned class • Absent from school but found in the school building and/or on school grounds

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Indefinite Detention and/or suspension AND restitution	
	Being caught in the act of stealing school or personal property Destroying and/or defacing school property
Suspension from School (Suspension defined as either in-school or out-of school)	
1 - 5 Days	● Failure to report to after school detention, for any offense when assigned to after-school detention ● Leaving school building during the school day without permission ● Verbal or physical abuse or threat to any administrator, teacher , or any other school department personnel ● Smoking in/on school grounds ● Loitering ● Use of cell phones without permission ● Use of vulgar or abusive language, written or spoken ● Vandalism
1 - 10 Days	● Whenever there is a reasonable justification to believe that the physical safety of a student or staff member is endangered. ● Whenever a student repeatedly defies the authority of administrators, teachers, or supervisors.
5 - 10 Days	● Fighting in the school building or on the school grounds, before, during, or after school, or at any school sponsored activity ● Physical abuse or threat to any administrator, teacher , or any other school department personnel. ● Bullying, harassing, hazing, threatening another student(s)
1 - 9 Days and Notification of Police	● Possession, use and/or distribution of obscene or pornographic material on school property before during, or after school, or at any school-sponsored event ● Possession or distribution of alcohol or drugs on school property before, during or after school, or at any school sponsored function or event; length of suspension will be determined by the principal or designee based on the severity and/or frequency of the offense ● Use, possession, or distribution of fireworks, or other explosive devices on school property, before, during or after school, or at any school sponsored function or event; length of suspension will be determined by the principal or designee based on the severity and/or frequency of the offense ● Possession and/or dissemination of sexually explicit digital pictures (sending, viewing, sharing, or possessing material of a sexual nature in electronic or any form on a computer, cell phone or other electronic device)

1 - 10 Days and Notification of Police	• Possession of dangerous weapons: knife, club, etc. • Use of alcohol or drugs on school property before, during or after school hours, or at any other school-sponsored function or event: 1st Offense: Therapeutic Assistance and 3-5 days of suspension and notification of Police 2nd Offense: 5-10 days suspension and notification of Police 3rd Offense: Exclusion proceedings will be initiated, and the Police Department will be notified
Students who have been suspended from school must remain off school grounds in the Town of North Providence. If a suspended student is apprehended on any school property, the Police Department will be summoned and the student will be charged with trespassing	

Revised August-2025

RETURN THIS PAGE TO SCHOOL

Parent/Guardian Receipt of NPHS Handbook 2025/2026

Student's Name _____

School _____ **NORTH PROVIDENCE HIGH SCHOOL** _____

I have read the North Providence School District's High School Handbook. I agree to comply with all the policies listed within and I have discussed the information contained in this handbook with my child. I shall do everything possible to support my child's education and work with my child's teachers to make this a successful school year.

Parent/Guardian Signature _____

By signing this agreement, I agree to comply with all the policies listed within and I undertake to always act in a manner that is respectful to myself and others. My signature also indicates that I understand the penalty for each of the listed discipline violations.

Student's Signature _____

