

TOWN OF NORTH PROVIDENCE
SCHOOL DEPARTMENT

State of Rhode Island

Terms and Requirements for Request for Proposal

Item Description: **CUSTODIAL SUPPLIES – NORTH PROVIDENCE SCHOOL DEPT.**

Date and Time to be **ISSUED: THURSDAY, MAY 22, 2025**

Date and Time to be **OPENED: THURSDAY, JUNE 12, 2025 AT 11:00 A.M.**

Proposals may be submitted up to **10:00 AM** on the bid opening date at the **Office of the School Finance Director**, 1820 Mineral Spring Ave., North Providence, RI 02904, during normal business hours, 8:30 AM through 4:00 PM. All proposals will be publicly opened and read at the above noted address.

INSTRUCTIONS

1. Vendors must submit sealed proposals in an envelope clearly labeled with the above captioned item or work. The proposal envelope and any information relative to the proposal must be addressed to the **Finance Director**, 1820 Mineral Spring Ave., North Providence, RI 02911. Any communications that are not competitive sealed proposals (i.e., product information or samples) should have “**NOT A PROPOSAL**” written on the envelope or wrapper.
2. Proposals must meet the attached specifications. Any exceptions or modifications must be noted and fully explained.
3. Proposal responses must be in ink or typewritten.
4. The price or prices proposed should be stated both in **WRITING** and in **NUMERALS**, and any proposal not so stated may be rejected.
5. Proposals **SHOULD BE TOTALED WHEN APPLICABLE**. Do not group items: price each item individually. Awards may be made on the basis of *total* proposal or by *individual items*.
6. Each responder is required to state in their proposal their full name and place of residence; and must state the names of persons or firms with whom they are submitting a joint proposal. All proposals **MUST BE SIGNED IN INK**.
7. One original proposal and **ONE COPY** shall be submitted.

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NOTICE TO VENDORS

1. The North Providence School Department (NPSD) reserves the right to waive any and all informalities and to award the contract on the basis of the lowest qualified evaluated bid proposal.
2. No proposal will be accepted if made in collusion with any other responder.
3. A responder who is an out-of-state corporation must qualify or register to transact business in this State, in accordance with R.I. Gen. Laws, as amended, Sections 7-1.1-99, 7-1.1-105, 7-1.1-106.
4. The North Providence School Committee reserves the right to reject any and all proposals.
5. In determining the lowest qualified evaluated bid proposal, cash discounts for payments less than thirty (30) days will not be considered.
6. Where prices are the same, the North Providence School Department reserves the right to award to one responder, or to split the award.
7. Competitive bids may be obtained by all responders attending the formal proposal opening.
8. As the North Providence School Department is exempt from the payment of Federal Excise Taxes and Rhode Island Sales Tax, prices quoted are not to include these taxes.
9. In case of error in the extension of prices quoted, the unit price will be used.
10. The contractor will not be permitted to either assign or underlet the contract, nor assign legally or equitably any moneys hereunder, or its claim thereto without the previous written consent of the School Committee.
11. Delivery dates must be shown on your proposal. If no delivery date is specified, it will be assumed that an immediate delivery from stock will be made.
12. A certificate of insurance shall be required of a successful vendor in which the North Providence School Department is named an *additionally named insured* in the title holder box. The certificate shall provide that the school department will be given at least 30 days advance notice of policy cancellation.
13. Proposals may be submitted on an "equal" in quality basis. The NPSD reserves the right to decide equality. Responders must indicate brand or make offered and submit detailed specifications if other than brand requested.
14. For contracts involving construction, alteration and/or repair work, the provisions of State Labor Laws concerning payment of prevailing wage rates apply (See R.I. General Laws Sec. 37-13-1 et seq. as amended).
15. No goods should be delivered or work started without a purchase order from the NPSD.

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VENDOR PROPOSAL TERMS

1. It is hereby mutually understood and agreed that no payment for extra work shall or will be claimed or made unless ordered in writing by the School Finance Director or their designee.
2. Awards will be made within thirty (30) days of the proposal opening. All proposal prices will be considered firm, unless qualified otherwise. Requests for price increases will not be honored.
3. Failure to deliver within the time quoted or failure to meet specifications may result in default action in accordance with the general specifications. It is agreed that deliveries and/or completion are subject to strikes, lockouts, accidents and Acts of God.
4. Only one shipping charge will be applied in the event of partial deliveries for blanket purchases or term contracts.
5. The successful responder shall, prior to commencing performance under the contract, attach and submit a certificate of insurance, in a form satisfactory to the NPSD by which the successful responder will indemnify and hold harmless the NPSD during the term of the contract from claims for personal injury or damages to property sustained by third person, or their agents, servants and/or claimed under them.

Introduction:

The North Providence School Department is soliciting proposals for **CUSTODIAL SUPPLIES**

Requests for Clarification:

Inquiries concerning clarification on any portion of this RFP should be made to:

Finance Office
1820 Mineral Spring Ave.
North Providence, RI 02911
comptroller@npsd.k12.ri.us

Cost Proposal:

The cost proposal should include the following information:

- 1.) The responder shall submit Attachment “B” filled out completely.
- 2.) The cost proposal should contain all pricing information relative to delivery of services as described in this RFP.
- 3.) No proposals will be accepted after **THURSDAY, JUNE 12, 2025 AT 10 A.M.** The North Providence School Department will evaluate all proposals. Proposers must be prepared to answer any questions via email or telephone regarding their proposal.

Evaluation Criteria:

- 1.) The NPSD will review and evaluate each submitted proposal in accordance with the requirements of this RFP. The evaluation will include weighted criteria detailed below. If further information is desired, vendors may be requested to make additional written submissions or oral presentations to the North Providence School Committee.
- 2.) Proposal will be evaluated on the following:

		Score
1.	Company Information and Years in Business	20
2.	Required documents stated in RFP	20
3.	Experience and References	20
4.	Business located in North Providence	5
5.	Pricing	35
	Grand Total	100

Final Selection:

The North Providence School Committee will select a firm based upon the review, evaluation and recommendation of the Evaluation Committee in regards to the proposal submitted for consideration. The North Providence School Committee will take final action as to whether to go forward with the proposal. Following the notification of the firm selected, it is expected a contract or purchase order will be executed between the parties.

- 1.) A firm’s submission of a proposal indicates acceptance of the conditions contained in this Request for Proposals unless clearly and specifically noted in the proposal submitted and confirmed in the contract or purchase order between the NPSD and the vendor selected.

Timeline:

Request for Proposals Issued	Thursday, May 22, 2025
Proposal Due Date	Thursday, June 12, 2025 at 10:00 a.m.
Proposal Opening	Thursday, June 12, 2025 at 11:00 a.m.
School Committee Meeting for potential contract award	Wednesday, June 18, 2025

Attachment “A” – Page one

ITEM DESCRIPTION	Qty	Unit	Unit Price	Extended Price	Delivery Date
TORK 105065 ADV PEAKSERVE MULTIFOLD TOWELS 12/410 105065	8	1 per CS			
DELUXE TOILET BOWL MOP ACID RESISTANT FIBER WHT Each	145	1 per EA			
CAN LINERS 30X36 9MIC NATURAL 25/RL 20/CS (500 BAGS)	154	1 per CS			
CAN LINERS 38X57 1.3MIL BLACK 100/CASE (100 BAGS)	288	1 per CS			
ART801 ASPIRE 8^ PROPRIETARY RL TWL WHT 1.25^ CORE 6/800/	382	1 per CS			
ABT4202 ASPIRE 2PLY TOILET TISSUE 24/420/CS	241	1 per CS			
BRIGHTLINE MICROFIBER RED 18IN W/ VELCRO BACKING	372	1 per EA			
BLUZEN EXTRA STRENGTH LG PF 5MIL NITRILE DISPOSABLE GLOVES BLUE LARGE 50/BX 10BX/CASE	144	50 per BX			
MAM 48^ MICROFIBER DUST MOP W/ YELLOW BACKING	14	1 per EA			
2696-2860 MAM 18^ MICROFIBER DUST MOP W/ BLUE POCKET BACKING	230	1 per EA			
RUBBERMAID 6141 WAXED PAPER LINER BAGS FOR SANITARY NAPKIN RECEPTACLES 250/CASE	5	1 per CS			
FRONTLINE SIMPLY SOFT FOAMING HAND SOAP 1000ML 6/CS	194	6 per CS			
BRIGHTLINE FLOOR PAD 20^ RED	20	1 per EA			
PRO-LINK MEDIUM DUTY SCRUB SPONGE PAD (CS)20 YELLOW SPONGE/GREEN PAD 3.25/6.5X1	18	20 per CS			
BRIGHTLINE RAGS 25LB NEW COTTON T-SHIRTS	105	1 per CS			
BRIGHTLINE URINAL WEE SCREEN 30-DAY CITRUS MANGO 5 PER PACK 2 PACKS PER BOX	84	10 per BX			
24^ MICROFIBER DUST MOP WITH RED POCKET BACKING 12/CS	34	1 per EA			
G WAVELENGTH LOOP END BLUE WET MOP MED 12/CS	395	1 per EA			

PROLINK 10048 GROUT BRIGHTNER	5	1 per GL			
PROLINK 10046 GROUT CLEANER	5	1 per GL			
TRIGGER SPRAY HEAD WHITE/GREEN	32	1 per EA			
PROLINK W81LG AST50L5 LRG REFLECTIONS FINISH MOP W/5^ BAND	16	1 per EA			
CONTACT 64 DISINFECTANT 4/.5GAL	24	4 per CS			
GEN #2 DELTA ULTRA POD 4/2L MULTI PUROPSE POWER CLEANER GEN212	37	4 per CS			
IMPACT 5032WG 32OZ WHITE PLASTIC BOTTLE	51	1 per EA			
G WAVELENGTH RIPOFF STRIPPER GAL 4/CS	17	1 per GL			
BRIGHTLINE 041 BLACK UTILITY PAD 4.5^ X 10^ X 1^ SOLD PER THE EACH	124	1 per EA			
PROLINK 10020 JUMBO JR 2-PLY TOILET TISSUE GSC 1000 12RL/CS 9^ X 3-7/8^	43	1 per CS			
PRO-LINK MEDIUM DUTY HAND PAD (CS)20 GREEN 6X9	13	20 per CS			
G WAVELENGTH RIPOFF STRIPPER 2.5G 2/CS	22	2 per CS			
BRIGHTLINE FLOOR PAD 14X28 RED BUFFING (5) PER PACK	1	5 per CS			
G WAVELENGTH CLASSIC 25 HIGH SOLIDS FINISH 2.5G 2/CS	30	2 per CS			
BRIGHTLINE FLOOR PAD 14X28 MAROON ECO PREP (10) PER CASE	5	10 per CS			
BRIGHTLINE FLOOR PAD 20^ BLACK	5	1 per EA			
G WAVELENGTH CLASSIC 25 HIGH SOLIDS FINISH 2.5G 2/CS	16	2 per CS			
G WAVELENGTH ECO GENERAL PURPOSE CLEANER GAL 4/CS	69	1 per GL			
WATERLESS URINAL CARTRIDGE	42	1 per EA			
CLEANMAX CMP-12 PAPER VAC BAGS 12/PK	9	1 per PK			
MAM MICROFIBER PAD FOR HAND & WW FRAME WHITE **1 EACH**	24	1 per EA			
ECS CRYSTAL CLEAR FOAMING AEROSOL GLASS CLEANER 19 OZ. 12/cs	9	12 per CS			

PLMM BLUE MOP MICROFIBER TUBE W/SCRUBBER HEADBAND MEDIUM EA	3	1 per EA			
PROLINK 15926 ODORLOCK URINAL TREATMENT 1-QUART	10	1 per QT			
G WAVELENGTH GREASE WRECKER CHLORINATED MEATROOM DEGREASER GAL 4/CS	12	1 per GL			
BRIGHTLINE FLOOR PAD 14X20 MAROON PREP	6	10 per CS			
PL HARDWOUND ROLL TOWEL NATURAL 7.9^X800 6/CS	13	1 per CS			
BRIGHTLINE FLOOR PAD 14x20 RED (5) PER CASE	2	5 per CS			
MICROFIBER & MORE #RED-MD RED MICROFIBER TUBE MOP MEDIUM *EACH*	16	1 per EA			
BRIGHTLINE FLOOR PAD 20^ BLACK	20	1 per EA			
PRO-LINK PINK BUFF PAD 14X20 5/CS	4	1 per EA			
BRIGHTLINE FLOOR PAD - 14X20 BLUE	1	5 per CS			
SCENTED VOMIT ABSORB 1LB BAG 24BAGS/CS	108	1 per EA			
PROLINK MF725 PARAMOUNT LIGHT & MILD FOAM SOAP CLEAR 3/1250ML/CS	41	3 per CS			
G WAVELENGTH STREAK FREE GLASS CLEANER GAL 4/CS	9	1 per GL			
MAM MICROFIBER CLOTH 16X16 BLUE SOLD PER THE DOZEN C300B	5	12 per DZ			
G SZ GLOVE VINYL XL PF WHITE 5 MIL (BX)100 10/CS	68	50 per BX			
ATOMIC ICE MELTER 50LB BAG 49/PALLET	5	49 per SK			
BRIGHTLINE FLOOR PAD 20^ BLUE CLEANER PAD	15	1 per EA			
PARISER 50LB PROZYME PRESOAK	2	1 per EA			
7150 AMAZING SPONGE ERASER SPONGE	78	1 per EA			
RENEGADE CAN LINERS 28X44 0.98MIL MAGNUM BLUE 25/RL 10/CS (250 BAGS)	24	1 per CS			
MAM MICROFIBER CLOTH 16X16 GREEN SOLD PER THE DOZEN C300G	2	12 per DZ			

Attachment “B” – Page one

**NORTH PROVIDENCE SCHOOL DEPARTMENT
COST PROPOSAL FORM**

Agrees to respond on: **CUSTODIAL SUPPLIES – NORTH PROVIDENCE SCHOOL DEPARTMENT**

Date and time to be opened: **Thursday, June 12, 2025 at 11:00 a.m.**

VENDOR NAME:	
VENDOR ADDRESS:	
CITY, STATE, ZIP:	
Soc. Sec. # or Fed. ID #	

The North Providence School Committee and/or its authorized representatives shall have the right to cancel these services in this contract when it is determined that school operations have been delayed by failure of these contractors to render proper services for any reason whatsoever under the terms of the contract, or when any contract conditions and specifications are not met.

The bidder as indicated below, has carefully examined the proposals, specifications, and proposes and agrees, if this proposal is accepted, to contract with the NPSD to provide **CUSTODIAL SUPPLIES** contained within the specifications stated for these total amounts.

Attachment “B” – Page two

Proposal Form

Name of Provider: _____

Address: _____

Phone Number: _____

Authorized Signature: _____

Cost Description:

<u>ITEM DESCRIPTION</u>	<u>Qty</u>	<u>UNIT</u>	<u>Unit Price</u>	<u>Extended Price</u>	<u>Delivery Date</u>
<u>TORK 105065 ADV PEAKSERVE MULTIFOLD TOWELS 12/410 105065</u>	<u>8</u>	<u>1 per CS</u>			
<u>DELUXE TOILET BOWL MOP ACID RESISTANT FIBER WHT Each</u>	<u>145</u>	<u>1 per EA</u>			
<u>CAN LINERS 30X36 9MIC NATURAL 25/RL 20/CS (500 BAGS)</u>	<u>154</u>	<u>1 per CS</u>			
<u>CAN LINERS 38X57 1.3MIL BLACK 100/CASE (100 BAGS)</u>	<u>288</u>	<u>1 per CS</u>			
<u>ART801 ASPIRE 8^ PROPRIETARY RL TWL WHT 1.25^ CORE 6/800/</u>	<u>382</u>	<u>1 per CS</u>			
<u>ABT4202 ASPIRE 2PLY TOILET TISSUE 24/420/CS</u>	<u>241</u>	<u>1 per CS</u>			
<u>BRIGHTLINE MICROFIBER RED 18IN W/ VELCRO BACKING</u>	<u>372</u>	<u>1 per EA</u>			
<u>BLUZEN EXTRA STRENGTH LG PF 5MIL NITRILE DISPOSABLE GLOVES BLUE LARGE 50/BX 10BX/CASE</u>	<u>144</u>	<u>50 per BX</u>			
<u>MAM 48^ MICROFIBER DUST MOP W/ YELLOW BACKING</u>	<u>14</u>	<u>1 per EA</u>			
<u>2696-2860 MAM 18^ MICROFIBER DUST MOP W/ BLUE POCKET BACKING</u>	<u>230</u>	<u>1 per EA</u>			
<u>RUBBERMAID 6141 WAXED PAPER LINER BAGS FOR SANITARY NAPKIN RECEPTACLES 250/CASE</u>	<u>5</u>	<u>1 per CS</u>			
<u>FRONTLINE SIMPLY SOFT FOAMING HAND SOAP 1000ML 6/CS</u>	<u>194</u>	<u>6 per CS</u>			
<u>BRIGHTLINE FLOOR PAD 20^ RED</u>	<u>20</u>	<u>1 per EA</u>			
<u>PRO-LINK MEDIUM DUTY SCRUB SPONGE PAD (CS)20 YELLOW SPONGE/GREEN PAD 3.25/6.5X1</u>	<u>18</u>	<u>20 per CS</u>			
<u>BRIGHTLINE RAGS 25LB NEW COTTON T-SHIRTS</u>	<u>105</u>	<u>1 per CS</u>			

<u>BRIGHTLINE URINAL WEE SCREEN 30-DAY</u> <u>CITRUS MANGO 5 PER PACK 2 PACKS PER BOX</u>	<u>84</u>	<u>10 per</u> <u>BX</u>			
<u>24^ MICROFIBER DUST MOP WITH RED POCKET</u> <u>BACKING 12/CS</u>	<u>34</u>	<u>1 per EA</u>			
<u>G WAVELENGTH LOOP END BLUE WET MOP</u> <u>MED 12/CS</u>	<u>395</u>	<u>1 per EA</u>			
<u>PROLINK 10048 GROUT BRIGHTNER</u>	<u>5</u>	<u>1 per GL</u>			
<u>PROLINK 10046 GROUT CLEANER</u>	<u>5</u>	<u>1 per GL</u>			
<u>TRIGGER SPRAY HEAD WHITE/GREEN</u>	<u>32</u>	<u>1 per EA</u>			
<u>PROLINK W81LG AST50L5 LRG REFLECTIONS</u> <u>FINISH MOP W/5^ BAND</u>	<u>16</u>	<u>1 per EA</u>			
<u>CONTACT 64 DISINFECTANT 4/.5GAL</u>	<u>24</u>	<u>4 per CS</u>			
<u>GEN #2 DELTA ULTRA POD 4/2L MULTI PUROPSE</u> <u>POWER CLEANER GEN212</u>	<u>37</u>	<u>4 per CS</u>			
<u>IMPACT 5032WG 32OZ WHITE PLASTIC BOTTLE</u>	<u>51</u>	<u>1 per EA</u>			
<u>G WAVELENGTH RIPOFF STRIPPER GAL 4/CS</u>	<u>17</u>	<u>1 per GL</u>			
<u>BRIGHTLINE 041 BLACK UTILITY PAD 4.5^ X 10^</u> <u>X 1^ SOLD PER THE EACH</u>	<u>124</u>	<u>1 per EA</u>			
<u>PROLINK 10020 JUMBO JR 2-PLY TOILET TISSUE</u> <u>GSC 1000 12RL/CS 9^ X 3-7/8^</u>	<u>43</u>	<u>1 per CS</u>			
<u>PRO-LINK MEDIUM DUTY HAND PAD (CS)20</u> <u>GREEN 6X9</u>	<u>13</u>	<u>20 per</u> <u>CS</u>			
<u>G WAVELENGTH RIPOFF STRIPPER 2.5G 2/CS</u>	<u>22</u>	<u>2 per CS</u>			
<u>BRIGHTLINE FLOOR PAD 14X28 RED BUFFING</u> <u>(5) PER PACK</u>	<u>1</u>	<u>5 per CS</u>			
<u>G WAVELENGTH CLASSIC 25 HIGH SOLIDS</u> <u>FINISH 2.5G 2/CS</u>	<u>30</u>	<u>2 per CS</u>			
<u>BRIGHTLINE FLOOR PAD 14X28 MAROON ECO</u> <u>PREP (10) PER CASE</u>	<u>5</u>	<u>10 per</u> <u>CS</u>			
<u>BRIGHTLINE FLOOR PAD 20^ BLACK</u>	<u>5</u>	<u>1 per EA</u>			
<u>G WAVELENGTH CLASSIC 25 HIGH SOLIDS</u> <u>FINISH 2.5G 2/CS</u>	<u>16</u>	<u>2 per CS</u>			
<u>G WAVELENGTH ECO GENERAL PURPOSE</u> <u>CLEANER GAL 4/CS</u>	<u>69</u>	<u>1 per GL</u>			
<u>WATERLESS URINAL CARTRIDGE</u>	<u>42</u>	<u>1 per EA</u>			
<u>CLEANMAX CMP-12 PAPER VAC BAGS 12/PK</u>	<u>9</u>	<u>1 per PK</u>			
<u>MAM MICROFIBER PAD FOR HAND & WW</u> <u>FRAME WHITE **1 EACH**</u>	<u>24</u>	<u>1 per EA</u>			
<u>ECS CRYSTAL CLEAR FOAMING AEROSOL</u> <u>GLASS CLEANER 19 OZ. 12/cs</u>	<u>9</u>	<u>12 per</u> <u>CS</u>			
<u>PLMM BLUE MOP MICROFIBER TUBE</u> <u>W/SCRUBBER HEADBAND MEDIUM EA</u>	<u>3</u>	<u>1 per EA</u>			
<u>PROLINK 15926 ODORLOCK URINAL</u> <u>TREATMENT 1-QUART</u>	<u>10</u>	<u>1 per QT</u>			
<u>G WAVELENGTH GREASE WRECKER</u> <u>CHLORINATED MEATROOM DEGREASER GAL</u> <u>4/CS</u>	<u>12</u>	<u>1 per GL</u>			

<u>BRIGHTLINE FLOOR PAD 14X20 MAROON PREP</u>	<u>6</u>	<u>10 per CS</u>			
<u>PL HARDWOUND ROLL TOWEL NATURAL 7.9^X800 6/CS</u>	<u>13</u>	<u>1 per CS</u>			
<u>BRIGHTLINE FLOOR PAD 14x20 RED (5) PER CASE</u>	<u>2</u>	<u>5 per CS</u>			
<u>MICROFIBER & MORE #RED-MD RED MICROFIBER TUBE MOP MEDIUM *EACH*</u>	<u>16</u>	<u>1 per EA</u>			
<u>BRIGHTLINE FLOOR PAD 20^ BLACK</u>	<u>20</u>	<u>1 per EA</u>			
<u>PRO-LINK PINK BUFF PAD 14X20 5/CS</u>	<u>4</u>	<u>1 per EA</u>			
<u>BRIGHTLINE FLOOR PAD - 14X20 BLUE</u>	<u>1</u>	<u>5 per CS</u>			
<u>SCENTED VOMIT ABSORB 1LB BAG 24BAGS/CS</u>	<u>108</u>	<u>1 per EA</u>			
<u>PROLINK MF725 PARAMOUNT LIGHT & MILD FOAM SOAP CLEAR 3/1250ML/CS</u>	<u>41</u>	<u>3 per CS</u>			
<u>G WAVELENGTH STREAK FREE GLASS CLEANER GAL 4/CS</u>	<u>9</u>	<u>1 per GL</u>			
<u>MAM MICROFIBER CLOTH 16X16 BLUE SOLD PER THE DOZEN C300B</u>	<u>5</u>	<u>12 per DZ</u>			
<u>G SZ GLOVE VINYL XL PF WHITE 5 MIL (BX)100 10/CS</u>	<u>68</u>	<u>50 per BX</u>			
<u>ATOMIC ICE MELTER 50LB BAG 49/PALLET</u>	<u>5</u>	<u>49 per SK</u>			
<u>BRIGHTLINE FLOOR PAD 20^ BLUE CLEANER PAD</u>	<u>15</u>	<u>1 per EA</u>			
<u>PARISER 50LB PROZYME PRESOAK</u>	<u>2</u>	<u>1 per EA</u>			
<u>7150 AMAZING SPONGE ERASER SPONGE</u>	<u>78</u>	<u>1 per EA</u>			
<u>RENEGADE CAN LINERS 28X44 0.98MIL MAGNUM BLUE 25/RL 10/CS (250 BAGS)</u>	<u>24</u>	<u>1 per CS</u>			
<u>MAM MICROFIBER CLOTH 16X16 GREEN SOLD PER THE DOZEN C300G</u>	<u>2</u>	<u>12 per DZ</u>			