

North Providence School Department
 2240 Mineral Spring Ave
 North Providence, RI 02911
APPLICATION FOR USE OF SCHOOL PROPERTY

NAME OF ORGANIZATION: _____ DATE OF APPLICATION: _____

CONTACT NAME: _____

SCHOOL/FACILITIES DESIRED: _____

REASON FOR USE: _____

SPECIFIC AREA OF SCHOOL: _____

FIELD LINES REQUIRED: Y ___ N ___ IF YES, PLEASE INDICATE THE DATE: _____

DAY(S): S M T W T F S DATE(S): _____ TIME(S): _____
 (Circle Days Requested)

NUMBER OF PEOPLE EXPECTED: _____ FEES BEING CHARGED: Y ___ N ___

IF YES, EXPLAIN: _____

FOR WHAT PURPOSE ARE FUNDS BEING USED: _____

DATE FUNDRAISER APPROVAL FORM WAS SUBMITTED TO ADMINISTRATION OFFICE (ATTACH COPY): _____

PERSON WHO ASSUMES RESPONSIBILITY FOR THE EVENT AND/OR DAMAGE TO PROPERTY:

NAME: _____ PHONE: _____

ADDRESS: _____ EMAIL: _____
 (Street/City/State/Zip)

 Signature of Responsible Person

Indemnification

_____ (Licensee) hereby agrees to indemnify and hold harmless the North Providence School Department (Licensor), its School Committee, and all agents, servants, or employees, from any and all claims, lawsuits, or judgments that may come as a result of the use of the above described facility by the Licensee. This indemnification shall include, but not be limited to, any settlements, judgments, or awards by a court of competent jurisdiction, or a board of arbitration. Said indemnification shall also include attorney's fees and costs incurred by the Licensor in connection with any action or defense necessary to protect itself under the terms of this agreement. I have read and agree to the terms of the North Providence School Department Property Usage Policy.

I HAVE ATTACHED AN UPDATED COPY OF INSURANCE BINDER: Y ___ N ___ (APPLIES TO OUTSIDE ORGANIZATIONS)

Please return completed application form to:

**North Providence School Department
 2240 Mineral Spring Avenue
 North Providence, RI 02911.**

The request for Use of School Property will be referred to the School Committee at their next meeting. Request must be made 10 days in advance of the School Committee meeting. A sufficient number of supervisors must be provided in order to assure adequate supervision. If there is no assigned janitor in the building at the time of use, a janitor must be paid at the rate of time and one-half.

A security deposit of \$750.00 is required at the time of approval, which will be applied to the rental fee. The cost for the custodian's and rental fee must be paid one month prior to the event. The police and fire details must be paid to specific departments one month in advance and, if payment is not received, the event will be cancelled and deposit not refunded. Fire details will be in the accordance with R.I. Law 23-28, 6-5. No classrooms are available for rent and there is absolutely no food or drink allowed in the school without permission from School Administrators, the Superintendent or the Director of Facilities and Transportation.

REQUIRED SIGNATURES

<i>ADMINISTRATIVE USE ONLY</i>			
<i>ATHLETIC DIRECTOR (if applicable)</i>		<i>DATE</i>	
HOST BUILDING PRINCIPAL APPROVAL		<i>DATE</i>	
DIRECTOR OF FACILITIES APPROVAL		<i>DATE</i>	

SCHOOL COMMITTEE APPROVAL: Y ___ N ___ DATE: _____