

<b>NORTH PROVIDENCE SCHOOL DEPARTMENT APPEALS POLICY</b>	<b>Approved: 7/28/2021</b>

**Purpose:**

The North Providence School Department encourages all individuals to resolve differences informally and at the lowest possible level in the chain of command. If, however, substantive differences cannot be resolved in such a manner, all individuals are entitled to seek resolution through the following appeals system:

**Level 1:** Any party to a dispute may file a written appeal with the building principal within seven days of a disagreement, except that appeals related to any student behavior code violation must be filed within forty-eight (48) hours of parental notification. Within five school days of receipt of a written appeal, the building principal will provide a written response.

**Level 2:** If the decision of the building principal does not resolve the matter, a written appeal may be filed with the superintendent/designee within seven days of receipt of the building principal’s written response. Within five school days of receipt of a written appeal, the superintendent/designee will provide a written response.

**Level 3:** If the decision of the superintendent/designee does not resolve the matter, a written appeal may be filed within seven days with the Chairperson of the North Providence School. Unless an emergency matter, the North Providence School Committee shall consider the matter at its next regularly scheduled meeting. Within five days of said meeting, the School Committee will provide a written response.

**Level 4:** If the decision of the School Committee does not resolve the matter, a written appeal may be filed with the Rhode Island Department of Education. The system may be entered at the appropriate level in accordance with the nature of the disagreement.

The above appeals system is general in nature. Any policy-specific appeals structure shall control.

Approved: 7/28/2021