

NORTH PROVIDENCE SCHOOL DEPARTMENT CROWDFUNDING PROTOCOL	Approved: 5/27/2020

I. PURPOSE

The North Providence Public Schools supports fundraising activities, including innovative fundraising methods through new technologies, such as crowdfunding. This protocol is enacted to guide those employees seeking to use crowdfunding to promote and/or supplement the educational and co-curricular activities in the schools and/or classrooms.

II. PROTOCOL

The Superintendent or designee shall maintain a list of approved crowdfunding services/providers available to Building Principals and employees of the North Providence Public Schools.

An approved crowdfunding service must:

1. Only allow currently employed eligible staff to create projects;
2. Have at least a three-star rating on Charity Navigator;
3. Prohibit cash payments to district personnel, exempting reimbursement to teachers for reasonable project costs verified by receipt submission to the crowdfunding service;
4. Protect the privacy of students in accordance with state and federal law, and district policy;
5. Provide individual unit/item cost and inventory reporting on the materials and supplies shipped to schools;
6. Track the shipment and delivery of materials to verified public schools with notification to the school principal;
7. Require the materials and supplies to become the property of the district or school, in accordance with district policy;
8. Provide dedicated reporting for school district officials regarding the status of each request and the materials delivered to verified public schools.

Eligible Staff Crowdfunding Responsibilities:

1. Postings that describe the purpose and rationale for conducting the crowdfunding campaign may not negatively reflect upon the District, its programs and services, its staff, or its students.
2. All posting must comply with applicable federal and state student privacy laws, including the FERPA, IDEA, and applicable laws and regulations.
3. Postings may not include identifiable student images without prior parental permission.
4. Crowdfunding activities that include student participation shall benefit all students regardless of the degree of an individual student's participation.
5. Eligible staff posting projects must consult with the District Technology Manager to ensure desired technologies align with the district or school's technology plan and requirements.
6. The Building Principal shall review and approve all crowdfunding proposals prior to the posting of any solicitation.
7. All goods/services solicited and received through crowdfunding activities shall become the property of the North Providence Public Schools and not the employee who solicited the item or service. Employees are prohibited from removing any such items/services to a different school or classroom upon reassignment without the approval of the Building Principal.

Violation of this protocol could result in disciplinary action, up to and including termination of employment in accordance with any applicable collective bargaining agreement or disciplinary policies.